**COMMUNITY RECIPROCITY FUND GUIDELINES**

**Primary Purpose**

The Division of Social Accountability (DSA) in the College of Medicine is pleased to launch the Community Reciprocity Fund. The purpose of this fund is to foster and strengthen community-driven, knowledge-based activities and action-oriented strategies on the social determinants of health, health advocacy and the priority health needs of communities, while enhancing health student and health professional skills.

**Description**

The DSA will allocate up to $20,000 per annum for community-based initiatives or activities that respond to community health needs in Saskatchewan. The reciprocity fund may also take the form of in-kind support from qualified College of Medicine staff or students, by providing the support of our office to a community event, access to on-campus resources, etc. If you are requesting in-kind support, please submit an application and indicate the type of support you are seeking.

**Funding Available**

The total amount of funding available per initiative/activity will vary **but no award will exceed $2,500.00***.* Community partners may apply once per funding cycle.

**Eligibility**

The Community Reciprocity Fund is open only to **community-located partners**. Financial funding is intended to be flexible and responsive to the unique needs of community. The following are some examples of eligible expenses:

* Professional development training and access to professional services
* Advocacy work
* Collaborative work with other community partners or university students/faculty
* Research, knowledge translation and evaluation
* Seed funding for project development or to leverage other larger funds
* Support for people with lived-experience
* Event organizing and hospitality costs

**Intake**

The Community Reciprocity Fund has an ongoing intake process; however, we encourage you to submit your application at least two months prior to your project/activity’s start date.

**Assessment**

Each application will be assessed by an adjudication committee composed of representatives from the Division of Social Accountability, the College of Medicine and community partners. The committee meets every two months.

**Award Requirements**

In addition to providing DSA acknowledgement, a half-page to one-page final report must be sent to the DSA that outlines how funds were used and includes a list of expenses. If possible, please include photos that we could publish on the DSA’s website. The report should be sent to [social.accountability@usask.ca](mailto:social.accountability@usask.ca) within **one month** of the project’s end date.

**Contact**

If you have questions or would like additional information please contact Erin Wolfson, Community Engagement Specialist, Division of Social Accountability at [erin.wolfson@usask.ca](mailto:erin.wolfson@usask.ca) or call 306-966-2815.

To access the application go to: <https://medicine.usask.ca/social-accountability//Funding/community-funding.php>

Applications can be submitted via email to [social.accountability@usask.ca](mailto:social.accountability@usask.ca) or via mail:

Attn: Community Engagement Specialist, Division of Social Accountability

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