



## NEW FACULTY START-UP FUNDING APPLICATION

Please refer to the 2023-24 Faculty Start-Up Funding Program Guidelines for program details. Completed applications should be sent by email to [OVDR@usask.ca](mailto:OVDR@usask.ca).

<b>Start-up packages are to be negotiated as part of the compensation package and included with the letter of offer. Applications for Start-Up Funding will not be accepted after the letter of offer has been signed.</b>			
<b>Personal Information</b>			
<b>Name:</b>			
<b>Department:</b>			
<b>E-mail Address:</b>		<b>Telephone:</b>	
<b>Appointment Information</b>			
<b>Appointment Type:</b>	<input type="checkbox"/> Assistant Professor	<input type="checkbox"/> Associate Professor	<input type="checkbox"/> Full Professor
<b>Term Type:</b>	<input type="checkbox"/> Tenure Track	<input type="checkbox"/> Contract: <i>Term length</i> _____	
<b>What will your FTE for research be?</b> <b>(Minimum 0.30 Research FTE to be eligible for start-up funding)</b>			
<b>Google Scholar Profile Link:</b>			
<b>ORCID ID Number:</b>			

<b>Start-up Funding Submission Checklist</b>	
Please ensure the following are submitted with your Application. Incomplete applications will not be considered.	
<input type="checkbox"/>	Completed application form
<input type="checkbox"/>	Research Program Proposal <ul style="list-style-type: none"> <li>Research Program Description (3 pages maximum)</li> <li>Budget (2 pages maximum)</li> <li>Training Opportunities and HQP Plan (2 pages maximum)</li> <li>Research Proposal References (no page limit)</li> </ul>
<input type="checkbox"/>	Letter of Support and Mentorship <b>(from Department Head)</b>
<input type="checkbox"/>	Comprehensive CV

## Research Program Proposal

**Outline the major elements of the proposed research program for the next 3 years, according to the following parameters:**

1. **Research Program Description (Maximum 3 pages)**
  - a. Purpose and objectives
  - b. Detailed methodologies
  - c. Expected outcomes, impact and outputs
  - d. Timeline
  
2. **Budget (Maximum 2 pages):** A comprehensive and fully justified breakdown of *required funding to sustain the proposed research program for 3 years*. The budget should include the base funding and any supplemental funding requested. Budgets should include but are not limited to:
  - a. Personnel and Salaries, Operating Expenses, Equipment, Knowledge Dissemination
  - b. Secured external funding
  - c. Expense Timeline
  
3. **Training Opportunities and HQP Plan (Maximum 2 pages):**
  - a. List required staff and personnel (technicians, research assistants, lab managers etc.)
  - b. Describe comprehensive training program for all levels of trainees (undergraduate, graduate, postdoctoral, residents, research associates)
  
4. **Attach a complete list of references cited.**
  - a. Provide full citations (no shortened formats)
  - b. Bold your name in any references in which you were an author
  - c. Number your entries

## Budget Overview

### Total Amount Requested (include base and supplemental funding requested)

Personnel and Salaries	\$
Operating Expenses	\$
Equipment	\$
Knowledge Dissemination	\$
Other	\$
<b>TOTAL</b>	<b>\$</b>
<b>Proposed Start Date of Start-up Support:</b>	