
Strategic Star Awards

Information and Requirements

AWARD DESCRIPTION

Award Purpose: The Strategic Star Awards recognizes individual College of Medicine staff members whose exceptional actions in the last year contributed to **one** of the College of Medicine Strategic Priorities listed below. The number of awards given will be at the discretion of the judges.

[College of Medicine Strategic Priorities](#) (see link for details):

1. Strengthen Research Capacity
2. Quality Education
3. Social Accountability
4. Indigenous Health
5. Faculty Engagement
6. School of Rehabilitation Sciences
7. Enablers

Prize/Recognition: Certificate or Plaque of Recognition

IMPORTANT DATES

Nominations Open Date: Tuesday February 21, 2023
Nomination Deadline Date: Thursday April 6, 2023
Award Announcement Date: Friday May 5, 2023

NOMINATION REQUIREMENTS

Eligibility:

1. All staff members employed by the College of Medicine are eligible, no matter role, union, phase, location, etc. Individuals employed by the SHA can be nominated as long as they contribute significantly to the College.
2. The nominee must be an **individual**. For team recognition, consider the Team Achievement Award.

Nomination Packages must include:

1. Completed Nomination Form (see pg 2)
2. 1 Letter of Nomination (1000 words max; see pg 4) from the Nominator (who can be any member of the College of Medicine), addressing the Award Criteria listed below.

Award Criteria:

The Letter of Nomination must address the following:

1. Describe the nominee's specific actions in the last year that have contributed to **one** of the [College strategic priorities](#).
2. Describe how the actions of the nominee have been exceptional.
3. Describe the impact of the nominee's actions on the strategic priority.

SELECTION PROCESS

- An ad hoc committee of at least 4-5 College of Medicine members will adjudicate the nominations.
- Each committee member will use the Adjudication Rubric (see pg 5 & 6) to score and rank the nominees, followed by discussion, and arriving at consensus of the four successful recipients.

Email the nomination package (pg 2-4 of this document) to erin.prosser-loose@usask.ca by **Thurs April 6th, 2023**

Strategic Star Awards Nomination Form

Nominee Information:

Name: _____

Current Position: _____

Email: _____

Check which strategic priority you are wishing to recognize the nominee under. Find descriptions of each on the [Strategic Plan webpage](#). Check **one only**.

1. Strengthen Research Capacity
2. Quality Education
3. Social Accountability
4. Indigenous Health
5. Faculty Engagement
6. School of Rehabilitation Sciences
7. Enablers

Primary Nominator Information:

Name: _____ Current Position: _____

Email: _____ Signature: _____

Consent to publicly acknowledge you if your nominee is successful? Yes No

If you are submitting the nomination on behalf of a group, please indicate additional nominators:

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Letter of Nomination

Use the space below to address the following Award Criteria (1000 words max):

1. Describe the nominee's specific actions in the last year that have contributed to **one** of the [College strategic priorities](#).
2. Describe how the actions of the nominee have been exceptional.
3. Describe the impact of the nominee's actions on the strategic priority.



Strategic Star Awards Adjudication Rubric

This form will be used by the Adjudication Committee to score and rank nominees.

Notes for Adjudicators:

- Nominees will be assessed based on the information in the nomination package only.
- Be aware of the variation in staff roles and be mindful not to inappropriately compare nominees with very different roles and expectations.
- Do you have a close personal or working relationship with this nominee that may cause a biased assessment? Yes No
 - If so, please email erin.prosser-loose@usask.ca so alternate arrangements can be made.
- Does the nominee meet eligibility requirements? Yes No

Award Criteria:	0 No evidence	1 Limited evidence	2 Average evidence	3 Strong evidence	Comments
Describe the nominee’s specific actions in the last year that have contributed to one of the College strategic priorities.					
Describe how the actions of the nominee have been exceptional.					
Describe the impact of the nominee’s actions on the strategic priority.					
Summed Scores					Total Score =

Indicate Strategic Priority category: _____

Rank _____

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Adjudication Rubric

This form will be used by the Adjudication Committee to score and rank nominees. Nominators may wish to be guided by this rubric in writing the letter of nomination.

Award Criteria:	0 No evidence	1 Limited evidence	2 Average evidence	3 Strong evidence
Describe the nominee's specific actions in the last year that have contributed to one of the College strategic priorities .	<i>None identified</i>	<i>The nominee's actions are limited or unclear and do not align with a strategic priority.</i>	<i>The nominee's actions are general or non-specific, and/or do not strongly align with a strategic priority.</i>	<i>The nominee's actions are specific and clear, and are strongly aligned with a strategic priority.</i>
Describe how the actions of the nominee have been exceptional.	<i>None identified</i>	<i>The nominee's actions and whether they are exceptional are limited or unclear.</i>	<i>Nominee's actions appear to be at the level of expectation.</i>	<i>The nominee's actions are clearly exceptional.</i>
Describe the impact of the nominee's actions on the strategic priority.	<i>None identified</i>	<i>The impact of the nominee's actions are limited or unclear.</i>	<i>The impact of the nominee's actions are moderate in impact.</i>	<i>The impact of the nominee's actions are strong.</i>