



## Entrance Interview Checklist / Orientation

### Family Medicine Clerkship Rotation \* Topics that can be handled by staff

#### Introduction to your practice – aka “The Tour”

- Learner work space, reference materials, computer access\*
- Dress code\* and expectations around privacy and confidentiality
- Hours / days patient care provided\* - office, ER, house call, nursing home, in patient, OR assists, Intrapartum maternity care, etc.
- Parking, phone system, and mail \*
- Introduce staff, describe each one’s role and responsibilities\*
- Unique learning opportunities (clinical activities, provider interests, etc.)

#### Introduction to the community

- Community characteristics\*
- Opportunity to meet with high school students or other groups
- Community and Health Region resources, arranging visits to various community services
- Where to buy groceries, do laundry, etc. (rural rotations)\*

#### Introduction to learner (see New Clerk Introduction Form)

- Rotations completed to date; “How have they been doing?”
- Career plans
- Specific knowledge, skills, and attitudes to develop on this rotation:
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_

Previous difficulties / areas of concern or gaps they want to address:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Relate rotation to learner’s career plans. If interested in FM, need enthusiastic positive role models. If interested in other specialties, needs to see fit with primary care and importance of this role.

#### Expectations of University

- Professionalism and conduct
- Course objectives (see Year 3 syllabus)
- Family Medicine / Community Project
- Criteria included in evaluation form