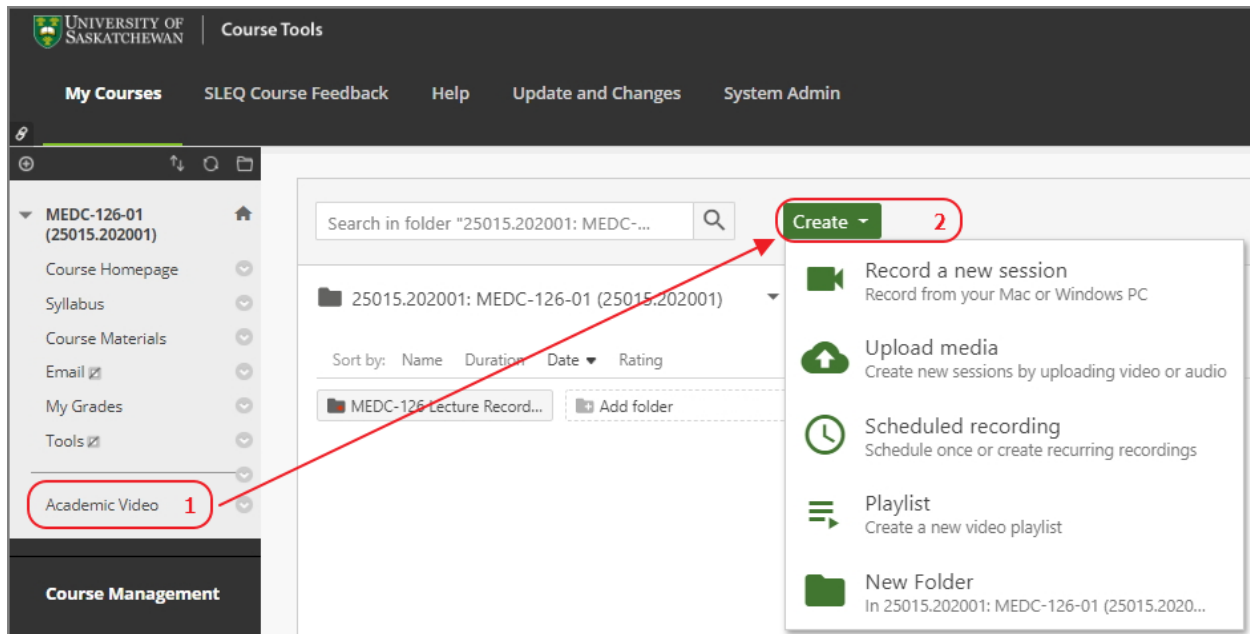


## Recording Panopto Sessions to a Medicine BBLearn Course

The Panopto Desktop Recorder allows you to record a session in Panopto directly into a BBLearn course folder. To access the Panopto Desktop Recorder, go to <https://bblearn.usask.ca> and find the course you want to record to in your My Courses.

Once you're in the course, in the left-hand menu, *click Academic Video* (1). This will bring you to the course folder. From there, *click the green Create* button (2).

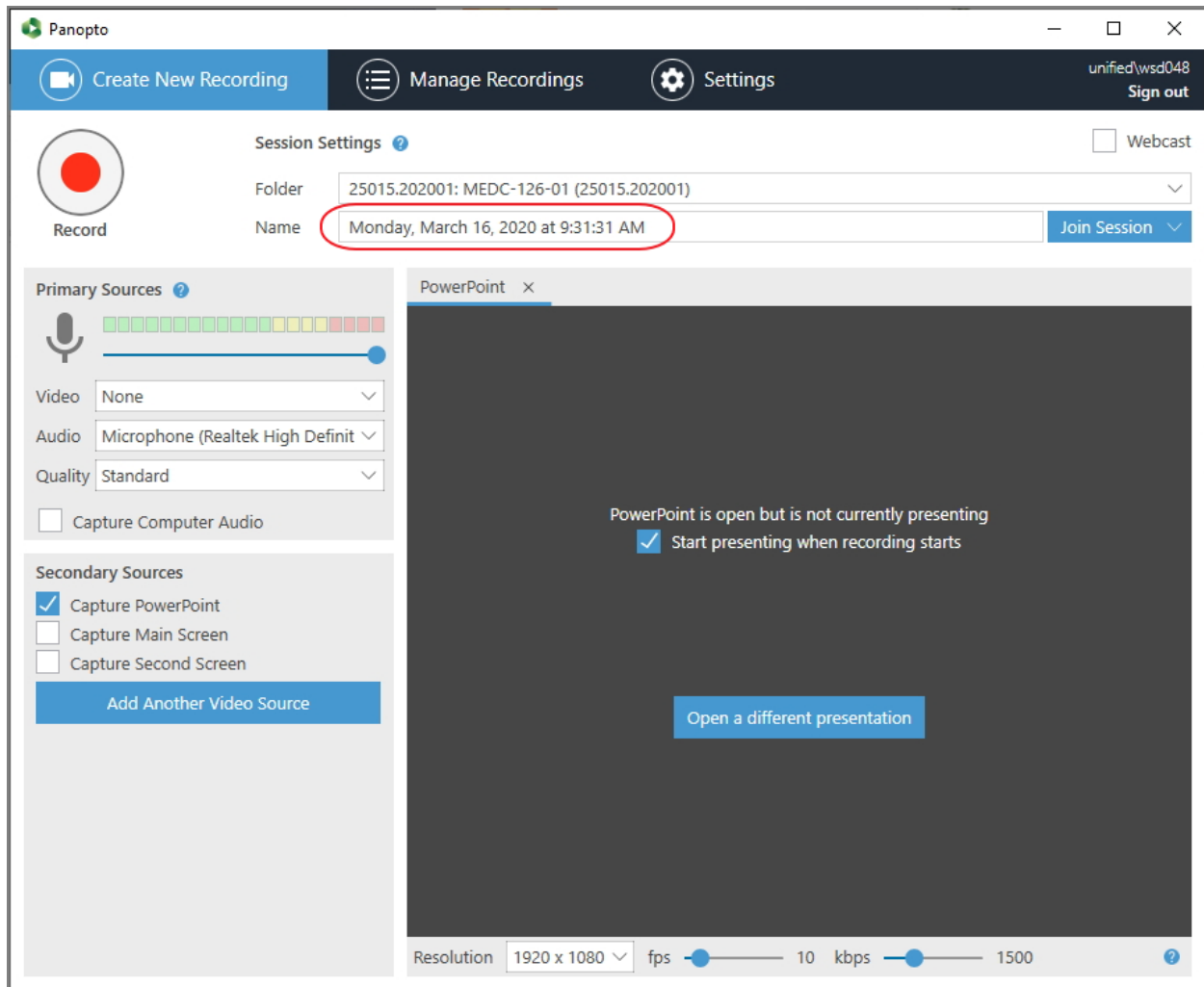


When you select **Record a new session**, the Panopto Desktop Recorder will open automatically to your folder. You will also have the option to **Download Panopto** if you haven't already.

Below is the main window of the Panopto Desktop Recorder. Before starting your recording, make sure:

- You have an appropriate title for your session
- You have selected your audio/video devices
- You have opened your PowerPoint presentation

When you are ready, you can press the **Record** button at the top left. If the option is selected, PowerPoint will enter Presentation mode as soon as you start recording. Once you're finished recording, press **Stop**. Your recording session will then be uploaded directly into the course folder.



Alternatively, if you would prefer to record your lecture to an empty lecture room, whether at its originally scheduled time in One45 or in advance, please let us know so we can ensure it gets recorded.

## Resources

Delivering classes online: <https://teaching.usask.ca/remote-teaching/index.php>

Approaches to remote learning: <https://teaching.usask.ca/remote-teaching/approach.php>

Recording with Panopto:

<https://wiki.usask.ca/display/ISDKB/Getting+Started+Recording+With+Panopto>

For support, please email your contact in the UGME office or [medicine.itu@usask.ca](mailto:medicine.itu@usask.ca).

