**Version 4: May 4, 2017**

Clinician Educator

*AFC Program*

CE

**McMASTER UNIVERSITY & UNIVERSITY OF SASKATCHEWAN: Clinician Educator Program Training Track Record**

**UNIT: TEACHING & LEARNING**

**Name:**

**Unit Supervisor:**

**Unit participation dates:**

**At the end of this unit the CE candidate is able to:**

* *Teach effectively using different techniques within different contexts*
* *Provide effective feedback*

**Prerequisite unit:** Foundations Part 1

**Learning Activities & Evidence:**

☐Complete a minimum of **6 hours** of structured, formalized learning activity or a series of activities which satisfy the following criteria:  
A) Related to instructional methods relevant to a CE’s practice environment.   
B) Include interactions with other learners &/or teachers.  
C) Include active learning designed to facilitate a deeper engagement with the material.  
D) At least one must specifically focus on **providing feedback**.   
Specific activities are not stipulated – If it meets the criteria above, it will be satisfactory.   
Some specific examples are conference sessions & workshops (e.g., International Conference on Residency Education, International Congress on Academic Medicine, Family Medicine Forum), Royal College or CBME-specific feedback or learning workshops (e.g., R2C2), T-Time sessions, train-the-trainer courses (e.g., ATLS, ACLS), Usask Faculty Development sessions (e.g., Feedback, Coaching, Hidden Curriculum, Presentation Skills), Gwenna Moss/Usask Teaching & Learning courses & workshops (e.g., Assessment, Experiential Learning, Generative AI & Teaching, Indigenization), etc.  
If you have any doubts, please discuss further with your supervisor, unit lead, or program director.

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| **Activity** | **Date** | **Hrs** | **Description** |
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**Total hours:** \_\_\_\_\_\_\_\_\_

\*\* *Must submit proof of successful completion of these formal learning activities*

☐ Write a reflective essay or multimedia report describing instructional methods for three different learning environments (see CE program info).  *It should document challenges and the strategies adopted and reflect on the impact of the candidate’s development as a teacher.* (Milestone 2.1)

☐ Submit teaching evaluations from five learners pertaining to at least two different teaching contexts/environments. (Milestone 2.1)

☐ Submit teaching evaluations from two peers using at least two different teaching contexts/environments. There are a variety of forms on the resources page for this unit which you may use. (Milestone 2.1)

☐ Submit a de-identified record of summative feedback to a learner (e.g. notes about feedback encounter, Academic Advisor meeting with a trainee, summative evaluation after a rotation (usually greater than a block/month), etc.). A template exists on the resources page for this unit if you wish to use that format. (Milestone 2.2)

☐ Submit a written report that is based on at least three separate encounters with learners for the purpose of providing formative feedback. A template exists on the resources page for this unit if you wish to use that format. (Milestone 2.2)

☐ A Final Unit Report: narrative report from the unit advisor using the prescribed template for this unit, indicating that the candidate has successfully completed the unit and all its requirements.

**Unit Supervisor Meetings:**

Minimum requirement for this unit is **4 x 30 minute** meetings. Purpose of meetings to discuss and received feedback on understanding of key ideas in instructional methods; check progress in achieving unit learning objectives; monitor progress in applied learning activities.

**Dates & times of meetings:**

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| --- | --- |
| **Date & Duration** | **Discussions & Outcome** |
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**Reading:**

Track and record your reading activities.

**End of Unit:**

☐ Supervisor End of Unit report received

☐ CE candidate End of Unit & Supervisor Evaluation received

☐ Discussed at AFC committee