



**Requests for College-level appeals of decisions regarding promotion, graduation and standing in program can only be considered on five specific grounds, as outlined in the College of Medicine UGME Procedures for Academic Appeal and the University Procedures for Student Appeals in Academic Matters.**

### Student Information

|                  |  |                          |           |       |                       |             |
|------------------|--|--------------------------|-----------|-------|-----------------------|-------------|
| Last Name        |  | First and Middle Name(s) |           | NSID  | U of S Student Number |             |
| Address          |  |                          | City/Town |       | Province              | Postal Code |
| Telephone (Home) |  | Cell Number              |           | Email |                       |             |

Please check below all grounds which you believe apply to your situation. Also provide a written statement outlining the allegation, and in that written statement clearly outline how you believe these grounds apply. (Check where applicable)

- 1. Failure to follow procedural regulations of the relevant college or the university dealing with assessment of students' academic work or performance, or administrative decisions of alleged misapplication of regulation governing program or degree requirements;
- 2. Differential treatment compared to other students in the class or program, where the alleged differential treatment affected assessment of the student's academic work or performance;
- 3. Alleged discrimination or harassment, as set out in the university's Policy on Discrimination and Harassment Prevention and associated procedures where the where the alleged discrimination or harassment affected assessment of the student's academic work or performance;
- 4. Failure to implement the approved policy and procedures of the university concerning accommodation of students with disabilities, when the alleged failure affected assessment of the student's academic work or performance;
- 5. New evidence has arisen that could not reasonably have been presented at the initial hearing and that would likely have affected the decision of the original decision-making body.

|   |                      |      |
|---|----------------------|------|
| Supplementary written information attached: | Signature of Student | Date |
| Yes          No                             |                      |      |

#### Instructions:

To initiate an appeal, the student must send this form (with any supplementary information attached) as soon as possible to Dr. Sarah Forgie, Dean, College of Medicine at [sarah.forgie@usask.ca](mailto:sarah.forgie@usask.ca) and copy Dr. Kent Stobart (Vice Dean Education) at [kent.stobart@usask.ca](mailto:kent.stobart@usask.ca)

Questions may be directed to:

College of Medicine Office of Student Affairs  
 Tel: 306 966 4751, Room 5B28 Health Science Building  
<https://medicine.usask.ca/contacts/student-affairs.php>