



Student Declaration of Extracurricular Commitment Requiring Time Away from Curricular Activities

This form must be completed by students participating in extracurricular activities that may require time away from scheduled pre-clerkship curricular activities. It is intended to align with the University of Saskatchewan Extracurricular Activity Policy and the UGME Pre-Clerkship Attendance and Absence Policy.

The purpose of this declaration is early identification of anticipated absences so that students, UGME, and course/module leads can plan appropriately. Submission of this form does not constitute automatic approval of absences, deferrals, or alternative assessments.

1. Student Information

Full Name	
Student Number	
Program / Year	
Email Address	
Phone Number	

2. Extracurricular Activity Information

Type of Activity (e.g., varsity athletics, arts, university representation)	
Name of Team / Organization	
Description of Activity and Level of Commitment	
Coach / Supervisor Name and Contact Information	

3. Anticipated Time Away from the Curriculum

Is time away from scheduled curricular activities anticipated? (Yes / No)	
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If yes, anticipated start date(s)	
Anticipated end date(s)	
Estimated total number of curricular days potentially affected	

If dates are uncertain (e.g., playoffs, selection processes, competitions), students must provide a potential absence window and update UGME as soon as dates are confirmed.

4. Curricular Activities Potentially Affected

Modules / Courses	
Anatomy / Laboratory Sessions	
Clinical Skills Sessions	
Assessments (quizzes, exams, OSCEs)	
Other required activities	

5. Student Responsibilities and Required Process

I have reviewed the UGME Pre-Clerkship Attendance and Absence Policy	
I understand that this declaration does not replace required absence or exam deferral requests	
I agree to notify UGME and relevant course and module leads as soon as absences are anticipated	
I understand that late notification may limit accommodation options	
I understand that participation in extracurricular activities does not guarantee modified assessments	
I understand that academics remain my priority	

Students are expected to:

- (1) submit this form at the start of the year;



(2) follow all attendance, absence, and assessment processes described in the Pre-Clerkship policies;

(3) communicate proactively if plans change.

6. Signatures and Review

Student Signature and Date	
UGME (Name, Signature, Date)	
Conditions, Notes, or Follow-Up Required	

UGME Procedure Flow

1. Student identifies extracurricular commitment
2. Student completes declaration form at **start of year**
3. UGME distributes relevant information for Term-level planning occurs
 - a. Year Chair (all terms- at the start of the term)
 - b. Module Directors (all modules- at the start of the module)
 - c. Course Directors (all terms- at the start of the term)
4. Students are required to follow standard attendance and absence policy for specific dates/events