

MEMORANDUM

TO: Year 1 Students – Class of 2030

FROM: Sherry Pederson, Program Manager, Undergraduate Medical Education & Annie Either
Assistant Manager (UGME)

DATE: 2026-2027

RE: ***REGISTRATION – COLLEGE OF MEDICINE***

Welcome to the College of Medicine!

The information outlined below will help you get started with the required documentation. You will receive additional information as it becomes available. The details provided apply to students on both campuses.

Note: All first-year forms will be collected in Canvas, except for proof of immunization. The Saskatchewan Health Authority will be providing a Littmann Cardiology IV stethoscope to all incoming first-year students. Be sure to visit the [UGME website](#) for additional important first year information.

1. CPSS License Application

Please begin the process of applying for your learner’s license **immediately**. Information required to do so is found [here](#).

2. University Registration

Students will receive timely emails with information advising them on what courses for which to register. All students must be registered prior to the start of orientation. If you run into difficulty, contact Vanessa Hindmarsh in the UGME Office at vanessa.hindmarsh@usask.ca or Student Central in the Administration Building at (306) 966-1212. Please note that unlike other colleges, courses will not be filled; there is a seat for all students that have been admitted to the College of Medicine in each course.

3. Important Dates

Orientation will take place July 29-31, 2026 and is scheduled from 8:00-4:30 each day. This **mandatory** orientation will be a combination of lectures and interactive activities. More information on orientation will be sent via e-mail in July. All regular classes commence Aug. 4, 2026.

4. Release of Information Consent Form

Periodically, a department, physician or preceptor will need to contact you for scheduling changes, etc. To ensure timely and effective communication, personal information will be required to build your profile in the various University/College systems (i.e. SIRIUS, One45). As such, we will need your permission to release this information. *This is for internal purposes only and is not widely distributed.*

5. Student Loans and Financial Planning

University of Saskatchewan policies regarding the handling of Government Student Loans are as follows: If you are taking out a new loan and are registered as a full-time student, we will automatically confirm your enrolment to your government student loan providers. Please ensure you are registered full-time for the period of study your loan is for. The total tuition and fees assessed for the loan period will be deducted from your student loan if available. It is your responsibility to check your account balance in PAWS to ensure that there is no outstanding balance. For this upcoming year, students from all provinces (except Alberta and Ontario) will need to submit two student aid applications, one for each term. For student loan purposes, the number of credit units for the first year is 66. If you have questions about student loans, please visit the [University of Saskatchewan Loans page](#), contact Student Central at (306) 966-1212 or email: askus@usask.ca.

The Office of Student Affairs houses a [Financial Literacy Consultant, Tara Yagos](#), to offer guidance and support for financial wellness. Students who would like assistance with financial planning are encouraged to reach out and make an appointment at tara.yagos@usask.ca.

6. White Coat Ceremony and Fall Formal

The **White Coat Ceremony** is scheduled for **Saturday, October 3, 2026, in Saskatoon, SK**. The White Coat Ceremony is a ritual that marks one's transition into the medical profession, and you will want to invite loved ones to attend this event. The **Fall Formal** is scheduled for **Saturday, September 26, 2026**, and will be in **Saskatoon, SK**. The **Fall Formal** provides an opportunity to present undergraduate awards to continuing students based on the 2025/2026 academic year. There are a few awards set aside for first year students; you will be emailed directly about those in early Aug. 2026.

7. Student Services; Office of Student Affairs

The Office of Student Affairs (OSA) provides a safe place for current MD undergraduate students to seek support when they have academic or personal issues. The OSA provides resources and support around

mental and physical health, mistreatment and discrimination, disabilities, financial concerns, career advising and mentorship. The Student Services includes Office of Student Affairs (OSA), and the Office of Career Advising and Mentorship (OCAM), and Indigenous Health. The Senior Lead, Indigenous Initiatives and Programming provides personal and cultural supports for students and others as requested, and referrals to the OSA and other health related services as required. For further information, please visit the [Student Services website](#).

8. **Immunization Requirements**

Completion of the immunization requirements is the responsibility of the student. This includes **locating childhood and adult immunization records**, booking appointments for your immunization review with Student Wellness (*have your schedule ready when you are booking*), and any costs associated with the immunization program (*Student Wellness Centre only accept exact cash or debit card*). You must take a copy of the Immunization Record to your College once it has been completed. The UGME does recommend you start this process when you are admitted. More information about the immunization requirements and process can be found on this [website](#).

If you are a Regina based student, Student Wellness will visit the Regina campus in Aug.-Sept. You can also meet with Student Wellness in Saskatoon any time prior to the start of term to begin the process.

8. **University Policies**

As a student in the College of Medicine you will agree to adhere to all [University of Saskatchewan policies](#) and procedures, including [safety policies](#) and protocols.

Undergraduate student records are governed in the College of Medicine by the [Student Record Policy](#). It is important that you know where your application for admission, award letters, student communication with the UGME staff and faculty, grades, and professionalism documents are stored, how to access contents of your undergraduate file, and for how long the university retains them. Please visit the [policy learning module](#) for more information.

9. **USSU Health & Dental Benefits**

Regina Students: Learners here are now classified as an off-campus student by the University of Saskatchewan. You are not automatically covered by the USSU Health & Dental Plan but may be eligible to enroll yourself and your spouse and/or dependent children during the appropriate [Change-of-Coverage Period](#).

Saskatoon Students: If you are already covered by an equivalent health and/or dental plan (such as a parent's or spouse's employee benefit plan, or a plan provided by your band council or through Health Canada), you can opt out and receive a credit to your student account. Information on the [Change-of-Coverage Period](#) is important to note.

More information on the USSU Health Plan can be found [here](#).

10. Student Travel Fund –

The UGME has set aside \$500 for every student to assist with travel to a conference where they are presenting research. More information on how to access these one-time funds can be found [here](#).

11. Student Lockers, Study and Lounge Spaces

Lockers: Every UGME student will be assigned a locker at both campuses – RGH in Regina and the Health Sciences Building in Saskatoon

Study and Lounge Spaces: Due to physical location of programs there is a difference in study and lounge spaces.

Saskatoon Students: The Health Science library has recently been reconfigured and offers individual study carrels and bookable group study spaces. The D and E wings host many group seating areas appropriate for quiet socialization or viewing courses via zoom with headphones. The UGME books additional study spaces 4:30 – 11 pm daily from Monday to Friday, and all day on weekends for medical students and the schedule is found on One45. The UGME also offers a directory of spaces available in adjacent buildings [here](#).

The Saskatoon campus is situated on the University of Saskatchewan campus that is governed by a Living Our Values policy that states all shared space on campus are open to all students, irrespective of home college. As such, the interdisciplinary Health Science lounge does have dedicated storage space for the health science programs but is open to all learners. It tends to be a social space. The University of Saskatchewan campus has innumerable spaces to spend time together.

Regina Students: The Regina Learning Centre has 24-hour open study space and a student lounge, as well as bookable meeting and clinical exam rooms. The RGH library is also available to students 24 hours/day and has one bookable study room. Both spaces are accessible by prox card.

12. Email Communication Expectations:

The expectation is that you use your USask NSID issued email for communication. When you receive email communication from the UGME administrative staff and Academic Leadership, the expectation is that you respond at your earliest opportunity. Formal letters typically are sent with a 'read receipt' be sure to send those. A delay in your response often holds processes up for all parties.

13. Important Forms & Information

There are several important forms that we require you to complete prior to the start of term. Information on these items, along with due dates will be available to you in the MEDC 111 Canvas course. If you have any issues submitting these forms, please reach out to Kim Basque at ugme.preclerkship@usask.ca

All other necessary information, including locker assignments, will be distributed and discussed at orientation.

If you have any questions, please email Sherry Pederson, Program Manager, UGME, at sherry.pederson@usask.ca.