

RESEARCH FACILITATORS

Questions related to your research program? Need assistance with Grant development? Look no further! Your friendly departmental research facilitator is your first point of contact

NAME



(306)

DEPARTMENT

<u>Darcie Earle</u>	966 - 1183	Anesthesiology, Perioperative Medicine and Pain Management
<u>Bruna Bonavia-Fisher</u>	966 - 2211	Anatomy, Physiology, and Pharmacology (APP) Biochemistry, Microbiology, and Immunology (BMI)
<u>Maryam Madani Larijani</u>	966 - 7812	Community Health and Epidemiology
<u>Tracy Wilson</u>	655 - 2810	Emergency Medicine
<u>Ozlem Sari</u>	966 - 6648	Medicine
<u>Mark Milne</u>	(519) 873 - 0308	Pathology, Oncology, Ophthalmology, Obstetrics and Gynecology, Medical Imaging, Family Medicine
<u>Tova Dybvig</u>	844 - 1229	Pediatrics
<u>Darren Nickel</u>	655 - 8651	Physical Medicine and Rehabilitation
<u>Mariam Alaverdashvili</u>	844 - 1302	Psychiatry
<u>Sylvana Tu</u>	966 - 2804	School of Rehabilitation Science
<u>Karen Mosier</u>	966 - 8935	Surgery

INVOLVEMENT IN GRANT DEVELOPMENT

INITIAL

- Discuss with applicant how to address the funding agency goals and expectations
- Help the researcher to develop an outline of her/his grant application
- Review for clearness, and logical flow of ideas; provide suggestions on how to improve presentation of the grant; proofread; review letters of support, CV, and CV attachments

FINAL

- Re-read proposals after the suggestions (of the external reviewers for tri-council grants) have been incorporated
- Help with the budget development providing advice based on University and agency policies (eligibility of expenses) and provide comments on budget justification attachments
- Check on adherence to funding agency guidelines
- Check for eligibility of matching funds and overhead
- Liaise with funding agency (for programme-specific questions)
- Liaise with Research Services

CONTACT LIST

NAME



(306)

TITLE / DEPARTMENT

LIAISON LIBRARIANS

Catherine Boden	966 - 2931	Rehabilitation Science
Erin Watson	966 - 7327	Clinical Medicine; Biomedical Sciences
Vicky Duncan	-	Community Health & Epidemiology; Dentistry; Public Health
Heather Tornblom	966 - 1968	Kinesiology; Pharmacy and Nutrition

STATISTICAL SUPPORT

Ha Le	Clinical Research Support Unit (CRSU)
-----------------------	---------------------------------------

RESEARCH ETHICS

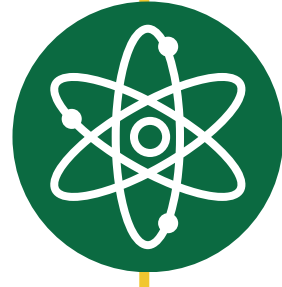
Caitlin Prebble	966 - 1854	Biomedical Ethics Specialist
Melanie Bayly	966 - 4390	Behavioral Ethics Coordinator

RESEARCH ACCELERATION & STRATEGIC INITIATIVES (RASI)

Danielle Ellis	966 - 7978	Associate Director
Centaine Raginski	966 - 1459	Research Support Specialist
Cameron Berg	966 - 2998	Research Support Specialist

SHA OPERATION APPROVAL

Sharleen Maley	655 - 1442	Research Approval Coordinator
--------------------------------	------------	-------------------------------



GRANTS REPOSITORY

Visit USask's [Grants Repository homepage](#) for examples of successful grant applications or to upload NSERC and SSHRC grant applications!

FUNDING OPPORTUNITIES

Want to stay up-to-date on the latest funding news?

1. Sign up for the **Hello OVDR** newsletter via OVDR@usask.ca for funding announcements.
2. Subscribe to the University's [listservs](#) which will send automatic e-mails when competitions are announced, or when the internal deadlines are circulated.
3. Access the research funding opportunities database at the U of S by visiting the [Research website](#) or [UnivRS](#).

SCPOR



SCPOR

[Saskatchewan Center for Patient Oriented Research](#)

OVDR

For questions regarding the operational aspects of your research including but not limited to internal fund management, infrastructure or equipment, senior leadership questions, research impact or to find additional researcher resources, please visit the [OVDR website](#) or contact ovdr@usask.ca

RESOURCES FOR CLINICAL RESEARCHERS

COLLEGE OF MEDICINE RESOURCES

CLINICAL TRIAL SUPPORT UNIT

The CTSU is a joint initiative of the University of Saskatchewan, Saskatchewan Health Authority, Saskatchewan Cancer Agency, and the Saskatchewan Centre for Patient-Oriented Research and provides investigators with the resources and knowledge needed to conduct clinical research. The CTSU provides many services to clinical investigators, such as:

- Review and negotiation of confidential disclosure agreements
- Negotiation of contracts and study budgets
- Preparing and submitting ethics applications and regulatory documents
- Clinical research nurse and clinical research coordinator services

Support requests can be initiated by completing the [CTSU Intake Form](#).

CLINICAL RESEARCH SUPPORT UNIT

The CRSU provides multi-faceted research assistance to all faculty members, residents, students, and researchers within the College of Medicine. Investigators across the basic, medical, clinical, and population health sciences can access support for study design, sample size/power calculation, data management, analysis, and manuscript revision. Requests to review funding applications are also welcome.

Support requests can be initiated by completing the [CRSU Intake Form](#).

DEPARTMENTAL RESEARCH SUPPORT

Our research facilitators and coordinators support faculty members in their research endeavors by identifying opportunities and assisting faculty with the development of funding proposals for research projects and programs, and strategic initiatives important to the departments and College of Medicine. Many research facilitators develop mentorship committees for new faculty to receive guidance throughout their first few years on campus. [Find your departmental support on our website.](#)

USASK RESOURCES

DISCOVERY, ACHIEVEMENT, AND RESEARCH EXCELLENCE (DARE)

DARE is an initiative out of the Office of the Vice-President Research that provides targeted programming for faculty who are new to USask to help launch their research programs and build cross-campus connections. New faculty within 5 years of their hire date, including Early Career Researchers, can benefit from their practical and tailored resources, interdisciplinary grant development programming, and networking events, all designed to empower USask's new researchers. [Join their mailing list](#) to stay updated on workshop opportunities and funding news.

FUNDING OPPORTUNITIES FOR CLINICAL RESEARCHERS

INTERNAL OVDR INITIATIVES

DEAN'S SUMMER RESEARCH PROJECTS

The Dean's Summer Research Projects facilitate undergraduate medical students' exposure to scientific research, fostering skills that will be crucial throughout our students' careers as medical professionals.

Supervisors apply in November with project ideas. If selected, supervisors select a first or second year undergraduate medical student to conduct the project work alongside them over the summer (May-August).

COLLEGE OF MEDICINE RESEARCH AWARDS

CoMRAD provides researchers up to \$30,000 as seed funding for novel pilot and/or feasibility studies that will facilitate future applications to provincial, national, and international funding opportunities. CoMRAD is announced annually in May with application deadlines in August.

Clinician Career Development Stream – The OVDR has earmarked funding for clinical faculty members who are new or returning to research and have < 0.1 FTE (four hours / week) research time.

ALL OTHER FUNDING STREAMS

Our Funding Initiatives webpage outlines all our office's funding opportunities to faculty, undergraduate students, graduate students, and postgraduates as a way to support and encourage trainees, faculty, and staff of the College of Medicine in research activities.

Each funding opportunity will have timelines and deadlines posted along with direct links to the guidelines and application forms that you need to apply. [Explore all the opportunities available to you on this page.](#)

EXTERNAL AGENCIES

SASKATCHEWAN HEALTH RESEARCH FOUNDATION

The **Saskatchewan Health Research Foundation (SHRF)** is the province's main funding organization for health research. Their funding opportunities fall into four Program pillars - Capacity, Solutions, Connections and Partnerships and are aimed at improving the health of Saskatchewan people.

SHRF's Establishment Grant is open to researchers in Saskatchewan who are within the first five years of their qualifying appointment. The Establishment Grant funding supports them to:

- establish autonomous programs of health research addressing Saskatchewan needs, and
- achieve the research productivity necessary for obtaining major funding from national and other external agencies.

CANADIAN INSTITUTES OF HEALTH RESEARCH

The **Canadian Institutes of Health Research (CIHR)** is Canada's federal funding agency for health research. Composed of 13 Institutes, they collaborate with partners and researchers to support the discoveries and innovations that improve our health and strengthen our health care system.

The **Project Grant** is the main source of funding for CIHR. It is designed to capture ideas with the greatest potential to advance health-related fundamental or applied knowledge, health research, health care, health systems, and/or health outcomes. There are two competitions per year - Spring (March deadline) and Fall (September deadline).

We strongly encourage all early-career faculty to apply for the **Reviewer in Training (RiT) program** for the applicable Project Grant competition. The RiT program offers Early Career Researchers (ECRs) a learning opportunity to gain a better understanding of the elements of high-quality review and the peer review process through participation in the Project Grant competition.

OVERVIEW OF THE GRANT SUBMISSION PROCESS

Download the pdf of your completed Application Package

Visit **UnivRS** and login using your NSID

In the top right, click on **+ Add new > Project > Project Application**

Click on **Externally Funded**

Complete all fields marked with a *

Click on the **Documents** Menu tab and upload your Project Scheme under **Final Project Documents**

When all * are filled, click **Save and Close**

Select **Submitted for Approval** and click **Done**

Send an email to your department head to alert them to approve the application in UnivRS!

PLEASE NOTE:

- All grant applications need to be submitted 5 working days prior to the Agency's deadline for compliance review.
- You will receive a compliance review from RASI via e-mail.
- You cannot submit your application to the funding agency until you have addressed the compliance review comments.
- If the funding agency requires a signed copy you must obtain signatures from the offices required by the funding agency.
- To check which office has approved your application:
- Click the **Approval and Log** tab. It will say: *For Approval by Department Head, or For Approval by Dean.*
- If it has already gone through the academic approvals, it will say *For Review by Approval Coordinator or For Review by Specialist.*

UNDERSTANDING OVERHEAD

Your quick reference guide to understanding Overhead or Indirect Costs of Research (ICR)

WHAT IS OVERHEAD (ICR)?



Overhead or ICR is the institutional costs related to research.

They include:

- Facilities & Equipment
- Administrative Costs of Supporting Research
- Regulation & Safety Compliance

WHEN DO I NEED TO BUDGET FOR ICR?



During the creation of your budget for any grant or clinical research opportunity, it is important to read the funding guidelines around ICR and incorporate it into your application.

Sub-transfers are also subject to ICR, therefore check in with the ovdr@usask.ca if you are unsure.

WHAT DO I DO IF I HAVE ALREADY SUBMITTED MY APPLICATION & DID NOT ACCOUNT FOR ICR?



Please connect with the OVDR (ovdr.funding@usask.ca) and we will work with you and the Research Acceleration & Strategic Initiatives office to determine if ICR is required and facilitate further discussions with the funder.

WHAT IS THE USASK ICR RATE (NON-TRI-AGENCY)?

The rate varies slightly based on the type of grant or contract.

- Research Agreements - 25%
- Human Clinical Trial Agreements - 30%
- Tri-Agency - 0%
- NIH Grants - 8%
- Other - Some funders or External Agencies set their own overhead or ICR rate in which case we default to that rate.



WHO DO I CONNECT WITH IF I HAVE QUESTIONS?

If you have questions about ICR and would like to gather more information please reach out to the OVDR team at ovdr.funding@usask.ca and we would be happy to help you.

