



NEW FACULTY START-UP FUNDING APPLICATION

Please refer to the 2024-25 Faculty Start-Up Funding Program Guidelines for program details. Completed applications should be sent by email to OVDR@usask.ca.

Start-up packages are to be negotiated as part of the compensation package and included with the letter of offer. Applications for Start-Up Funding will not be accepted after the letter of offer has been signed.

Personal Information			
Name:			
Department:			
E-mail Address:		Telephone:	
Appointment Information			
Appointment Type:	<input type="checkbox"/> Assistant Professor	<input type="checkbox"/> Associate Professor	<input type="checkbox"/> Full Professor
Term Type:	<input type="checkbox"/> Tenure Track	<input type="checkbox"/> Contract: <i>Term length</i> _____	
What will your FTE for research be? (Minimum 0.30 Research FTE to be eligible for start-up funding)			
Google Scholar Profile Link:			
ORCID ID Number:			

Start-up Funding Submission Checklist	
Please ensure the following are submitted with your Application. Incomplete applications will not be considered.	
<input type="checkbox"/>	Completed application form
<input type="checkbox"/>	Research Program Proposal <ul style="list-style-type: none"> Research Program Executive Summary (1 page) Budget (2 pages maximum) Training Opportunities and HQP Plan Research Proposal References
<input type="checkbox"/>	Letter of Support and Mentorship (from Department Head)
<input type="checkbox"/>	Comprehensive CV

Research Program Proposal

Outline the major elements of the proposed research program for the next 3 years, according to the following parameters:

1. Research Program Executive Summary (1 page):

- a. Purpose and objectives
- b. Detailed methodologies
- c. Expected outcomes, impact and outputs
- d. Brief timeline of the research program and knowledge dissemination activities
- e. Linkages to external funding

2. Budget (maximum 2 pages):

A comprehensive and fully justified breakdown of *required funding to sustain the proposed research program for 3 years*. Budgets should include but are not limited to:

- a. Personnel and Salaries, Operating Expenses, Equipment, Knowledge Dissemination
- b. Secured external funding
- c. Expense Timeline

3. Training Opportunities and HQP Plan:

- a. List required staff and personnel (technicians, research assistants, lab managers etc.)
- b. Describe comprehensive training program for all levels of trainees (undergraduate, graduate, postdoctoral, residents, research associates)

4. Attach a complete list of references cited:

- a. Provide full citations (no shortened formats)
- b. Bold your name in any references in which you were an author
- c. Number your entries

Budget Overview

Total Amount Requested (include base and supplemental funding requested)

Personnel and Salaries	\$
Operating Expenses	\$
Equipment	\$
Knowledge Dissemination	\$
Other	\$
TOTAL	\$
Proposed Start Date of Start-up Support:	