UNIVERSITY OF SASKATCHEWAN

College of Medicine

OFFICE OF THE VICE-DEAN RESEARCH
MEDICINE.USASK.CA/RESEARCH.PHP

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NEW FACULTY START-UP FUNDING APPLICATION

Please refer to the 2024-25 Faculty Start-Up Funding Program Guidelines for program details. Completed applications should be sent by email to OVDR@usask.ca.

Start-up packages are to be negotiated as part of the compensation package and included with the letter of offer. Applications for Start-Up Funding will not be accepted after the letter of offer has been signed.

Personal Information	
Name:	
Department:	
E-mail Address:	**Telephone:**

Appointment Information		
Appointment Type:	☐ Assistant Professor	☐ Associate Professor ☐ Full Professor
Term Type:	☐ Tenure Track	☐ Contract: *Term length* _____
What will your FTE for research be? **(Minimum 0.30 Research FTE to be eligible for start-up funding)**		
Google Scholar Profile Link:		
ORCID ID Number:		

Start-up Funding Submission Checklist	
Please ensure the following are submitted with your Application. Incomplete applications will not be considered**.**	
☐	Completed application form
☐	Research Program Proposal • Research Program Executive Summary (3 pages) • Budget (2 pages) • Training Opportunities and HQP Plan (2 pages) • Research Proposal References
☐	Letter of Support and Mentorship **(from Department Head)**
☐	Comprehensive CV

Research Program Proposal

Outline the major elements of the proposed research program for the next 3 years, according to the following parameters:

1. **Research Program Executive Summary (3 pages):**
   a. Purpose and objectives
   b. Detailed methodologies
   c. Expected outcomes, impact and outputs
   d. Brief timeline of the research program and knowledge dissemination activities
   e. Linkages to external funding

2. **Budget (2 pages):**
   A comprehensive and fully justified breakdown of *required funding to sustain the proposed research program for 3 years.* Budgets should include but are not limited to:
   a. Personnel and Salaries, Operating Expenses, Equipment, Knowledge Dissemination
   b. Secured external funding
   c. Expense Timeline

3. **Training Opportunities and HQP Plan (2 pages):**
   a. List required staff and personnel (technicians, research assistants, lab managers etc.)
   b. Describe comprehensive training program for all levels of trainees (undergraduate, graduate, postdoctoral, residents, research associates)

4. **Attach a complete list of references cited**:
   a. Provide full citations (no shortened formats)
   b. Bold your name in any references in which you were an author
   c. Number your entries

Budget Overview

Total Amount Requested (include base and supplemental funding requested)

Personnel and Salaries	$
Operating Expenses	$
Equipment	$
Knowledge Dissemination	$
Other	$
TOTAL	$
Proposed Start Date of Start-up Support:	