



## 2024-25 College of Medicine (CoM)

### Supplemental Publication Funding Guidelines

**Purpose:** To provide resources and support to facilitate the dissemination of CoM **undergraduate students, graduate students, residents, and post-doctoral fellows** who have carried a research project forward to the point of publication, either independently or collaboratively with CoM faculty. In offering this opportunity, the OVDR aims to advance the College and our students' research profiles by facilitating further publications.

**Value:** An applicant can submit one request for publication funding per fiscal year (May–April) for a maximum of \$750. This is not intended to cover the full publication fee but provides the applicant with some assistance.

The funding awarded is for the publication indicated on the application form only and is not transferrable to another publication.

As this is an ongoing call, there may be insufficient funds to award all eligible requests each year. If this is the case, the fund will be put on hold until the next fiscal year (May 2025). Funds are administered on a first come, first serve basis.

**Eligibility:** The applicant must be CoM student (graduate or undergraduate), resident or post-doctoral fellow. The applicant must be the lead author or co-lead author on the article. If the applicant has graduated from their program, the supervisor may apply on their behalf.

Articles must be published in a peer-reviewed journal.

The application must be accompanied by an invoice AND the cover page of the manuscript proving authorship attributions in order to be eligible.

Only one application per applicant will be accepted per fiscal year.

**Timeframe:** This opportunity will be offered from May 1, 2024, forward as an ongoing call. We will not be back dating any publication costs with invoices prior to May 1, 2024.

The internal turnaround time for notifications will be approximately one month. For budget purposes, it is important to return this letter in a timely manner. If we do not receive the signed and completed acceptance letter within two weeks of the applicant receiving it, then the funding will return to the source, and the applicant will need to submit another application for publication funding.

**Procedure to Apply:** Application forms can be downloaded on the OVDR funding initiatives webpage and submitted to [ovdr.funding@usask.ca](mailto:ovdr.funding@usask.ca).

**Eligible Expenditures:** The only eligible expense is publication fees for a peer-reviewed journal article incurred after the launch of this award.

**Reporting:** Recipients must send a PDF of the published article to the OVDR ([ovdr.funding@usask.ca](mailto:ovdr.funding@usask.ca)) within six months of publication. Applicants will not be eligible to reapply for this opportunity in subsequent years until they have submitted this documentation.

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