

## Dean's Summer Research Project 2019 Application

Application Deadline: **4:00 pm, January 23, 2019**

Please complete the application and submit to <a href="mailto:deans.projects@usask.ca">deans.projects@usask.ca</a> .			
As this funding will be going to the student's salary exclusively, this application is intended to be primarily completed by the student with the supervisor contributing in an advisory capacity.			
Student Information			
Name:		NSID:	
Email:		Year:	1          2
High School Attended:			
Applying for:	Dean's Project	Summer Research Experience	
Supervisor Information			
Name:		NSID:	
Email:		Department:	
Project Details			
Project Title:			
Start Date:		End Date:	
Research Site(s):			
Requesting Cancer Registry Data? (charts or electronic data)		Yes	No
<p><b>If <u>Yes</u>, Student</b> - You are required to submit a Cancer Agency conditional approval letter along with your application to the college. This will be completed in conjunction with the project supervisor. Please contact the data access coordinator at <a href="mailto:datarequest@saskcancer.ca">datarequest@saskcancer.ca</a> for more information on obtaining approval from the Cancer Agency.</p> <p><b>Supervisor</b> – You are required to submit a data request form to the Cancer Agency by <b>December 14, 2018</b>. To obtain a copy of the form or any questions regarding Cancer Agency approval, contact the data access coordinator at <a href="mailto:datarequest@saskcancer.ca">datarequest@saskcancer.ca</a>. You will be informed of a decision by January 15, 2019, at which time you will need to provide the applying student a copy of the conditional approval letter to submit along with their application to the college.</p>			

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### Project Description

The project description is to be written by the student in conjunction with the supervisor. Avoid unnecessary jargon, explain all abbreviations used, and check spelling carefully.

- a. Using a maximum of one page, outline the major elements of the project clearly and concisely. Be sure to include the following elements:
  - Background Information (importance and significance)
  - Hypothesis and Expected Outcomes
  - Detailed Timeline (10 weeks for Dean's; 6-8 weeks for Research Experience)
    - Please see student resources in Google Doc for timeline example
  - Methodology and Analysis (be as specific as possible in the space allowed, including experimentation, data collection, sample sizes and statistical analysis)
  - Deliverables of applicant and supervisor
- b. Page setup and formatting for attachments:
  - Header: Include Applicant's last name and title/label (ex: Smith, Project Title)
  - Footer: Page X of X
  - Margins: 1 inch
  - Page: 8.5" x 11"
  - Font: 11 point Arial
  - Line Spacing: single-spaced
  - Spacing: no condensed type or spacing
- c. Optional: Attach a list of references cited. (Not included in the one-page limit)

**Note:** No additional figures or appendices above the one-page Project Description are allowed.

### Student Statement

In your opinion, why is research experience important for future physicians? How will your abilities and experiences allow you to be successful in research both this summer and in your career? **250 word maximum**

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Students, please note which topics you would find most valuable in a Professional Development day:

Ethics Origins of the need for Research Ethics review Ethical considerations in qualitative research Animal use in research Power dynamics in research Scientific communications Preparing a poster Effective visuals Manuscript writing Social and traditional media Conference presentations	Research design Introductory qualitative research Qualitative data analysis Cohort studies, randomized control trial Survey Design/RedCAP Laboratory sciences Quality improvement, Implementation science Parametric and Non-parametric statistics Patient orientated research strategies Statistical Analysis
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Other:

### Supervisor Expectations and Contingency Plan

Please describe the work the student will be assigned, the expectations for the student and who will primarily be supervising the student throughout the term of the project. Additionally, please provide a contingency plan for the student if the project is delayed for any reason. **250 word maximum**

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<b>Agreement Acknowledged by Student and Supervisor</b>			
Please ensure signatures are obtained from <b>both the student and the supervisor</b> acknowledging the agreement and submit to <b>deans.projects@usask.ca</b> .			
<p>I agree, to the best of my ability, that the information above is correct and that the duties and responsibilities have been mutually agreed upon by both parties.</p> <p>I understand that the research project must be completed within the ten week time frame and that both a report and poster presentation will be submitted based on the outcomes of this project. There will be no extensions granted.</p> <p>Proposed timelines have been reviewed by both parties and are deemed appropriate and realistic for the project.</p> <p>I understand that a mid-point evaluation must be completed by both student and supervisor and returned to the Office of the Vice Dean Research (OVDR). This is to identify and address any concerns, adjust timelines as outlined in the project description and employ contingency plans as needed.</p> <p>I understand that if the student is dissatisfied with the supervision and has been unable to resolve the issue with the supervisor, they must contact the OVDR for assistance.</p> <p>I understand that if the supervisor is dissatisfied with the student performance and has been unable to resolve the issue with the student, they must contact the OVDR for assistance.</p> <p>I understand that if the student does not communicate with the OVDR in a timely fashion in light of any concerns, they may be asked to reimburse the OVDR for their scholarship and may also have a report put in their professionalism file.</p> <p>I understand by submitting a completed copy of this application I have agreed to the above terms, as well as any terms and conditions outlined in the guidelines.</p>			
<b>Intellectual Property</b>			
Are there any pre-existing contracts that impact on the student's ability to be listed as an author on a resulting publication?	Yes	No	
<b>Publications</b>			
I agree that if the data is sufficient to submit for publication, it is expected that the student will be one of the authors on the publication.	Yes		
<b><u>Please complete below to verify agreement:</u></b>			
Student Name:		Date:	
Signature:			
<b>Supervisor</b>			
Supervisor Name:		Date:	
Signature:			