

Student Mistreatment Flowchart

Student(s) experiences mistreatment, discrimination, or harassment. Definitions here.

Note:
 If you are concerned about harm to yourself or others call 911 and seek immediate assistance

Note:
 You may also contact the Office of Discrimination and Harassment Prevention Services (DHPS) DHPS@usask.ca

*All information shared with the OSA is confidential unless the student gives consent.

This preliminary online form has the option to remain anonymous. If you choose complete anonymity, OSA will be unable to follow up with you about the status of your complaint.

Contact Office of Student Affairs (OSA) here*

OSA sets up meeting (phone, email, in person, virtual)

OSA provides informal advising. Student decides how to proceed

No report at this time

Informal report**

Formal report*

OPTIONAL:
 Work with OSA on strategies to move forward.

Complainant determines if they wish to remain anonymous

Work with OSA to complete formal complaint form here

Submit report to Office of DHPS

Anonymous

Non-Anonymous

Report forwarded to respondent's¹ relevant authority who meets with respondent to discuss

Mediation meeting with OSA staff, respondent¹, complainant², and if needed, relevant authority

**OSA can work with you to complete a report but will not initiate informal/formal process until you are comfortable to proceed. Options include proceeding after rotation completion or after graduation.

Follow-up report submitted to complainant***, OSA, Associate Dean, Director, Student Services, and relevant staff/faculty

***unless complainant chooses to remain anonymous in the preliminary online form

Accrued and de-identified mistreatment data reported quarterly and/or annually to key stakeholders

¹ alleged offending party in the report

² individual making the report