The initial step in contacting another program on behalf of the resident is an e-mail from the University of Saskatchewan PGME Director of Transfers to the Program Director at the other program(s) inquiring if there is any vacancy/capacity for training.

In accordance with the Internal Transfer Guidelines, further information will need to be sent to the receiving program(s) when the program(s) notify our Office that they will consider the transfer request.

Section 1: Resident Information

|  |  |
| --- | --- |
| Name: |  |
| Program:  |  |
| Training Year:  |  |
| Email:  |  |

Section 2: Resident’s Consent

|  |  |
| --- | --- |
| I provide consent that my full name and PGY be provided to program(s) listed in Section 3 (if a transfer position is available).  | [ ]  Yes [ ]  No |
| In conjunction with my transfer request, I give permission for the PGME office to provide the following information to the program(s) listed in Section 3: * ITERs;
* Summary of training record (which includes leaves from the program);
* Summary from the PGME Office regarding any remediation, probation and outcomes.

If there are ongoing investigations/appeals in progress, the other program will be notified. I understand that I understand that these documents are required so that my application for transfer can be reviewed by the program.  | [ ]  Yes [ ]  No |
| Resident’s signature  |  | Date  | Click here to enter a date. |

Section 3: Transfer Information

|  |  |
| --- | --- |
| List of program(s) you wish to transfer to:  |  |

**Please send completed transfer consent form to Della Toews, Coordinator, Admissions and Resident Administration via email to** della.toews@usask.ca.