Programs are asked to provide the ‘Resident Redeployment Application Form’ and ‘Resident Redeployment Assessment Form’ to residents that wish to volunteer for redeployment and to receive potential credit for training. The redeployment application form must be submitted and approved by the PGME Associate Dean prior to redeployment. Residents are responsible for obtaining the appropriate CMPA coverage, CPSS emergency license, credentialing with the SHA and applying for credit of training.

1. Resident completes “Resident Redeployment Application” form and submits it to the Program Administrative Assistant/Program Director.

2. Program Director reviews form, and if approved, signs form and sends it to the PGME office for review, PGME Associate Dean approval and tracking. The approved form must include proof of CMPA coverage.

3. PGME office obtains PGME Associate Dean approval then provides the resident, program and SHA with a copy of the approved form.

4. The resident contacts CPSS to obtain an emergency license. The resident reports the CPSS emergency license number to CMPA. The resident obtains appropriate privileges with the Health Authority (SHA).

5. If the resident is to be assessed, the resident obtains the ‘Resident Redeployment Assessment form’ from the program and provides it to their Supervisor.

6. Once the redeployment training has finished, the Supervisor completes the assessment form and sends it to the resident’s Program Director within 5 days of concluding the training.