# ePortfolio Workshop

# Getting Your Users Registered in ePortfolio – How to do this efficiently and accurately.

This workshop is targeted at Program Administrators, but all (CBD Leads and Program Directors) are welcome. It is most applicable to those disciplines that are in CBD implementation cohorts 2017 to 2020.

#### **DAY/TIME:**

Option 1: Tuesday, November 19<sup>th</sup>, 2:30 - 4:30 PM (SK time) Option 2: Tuesday, December 10<sup>th</sup>, 1:00 - 3:00 PM (SK time)

Note: these are the same content, you would only attend one session.

TO REGISTER: <a href="https://www.surveymonkey.ca/r/KPYKWLY">https://www.surveymonkey.ca/r/KPYKWLY</a>

## **Workshop Objectives:**

- User Lists what information to submit to the Royal College and how.
- 2) Teaching your users to log in.
- 3) Self Serve Registration for PAAs.
- 4) Auditing your User Registrations.
- 5) Contacts for ePortfolio Questions and Concerns.

### November 19, 2019

#### **VENUE:**

Saskatoon: HLTH 2332, University of Saskatchewan Regina: Learning Centre Conference Room, RGH (Videoconference)

**DATE:** Tuesday, November 19, 2019 **TIME:** 2:30 – 4:30 PM

### December 10, 2019

#### **VENUE:**

Saskatoon: HLTH 1B06, University of Saskatchewan Regina: Learning Centre Classroom, RGH (Videoconference)

**DATE:** *Tuesday, December 10, 2019* **TIME:** 1:00 – 3:00 PM