PGME Office Staff
Suite 3A10 Health Sciences Building | Box 17 | 107 Wiggins Rd | Saskatoon, SK S7N 5E5
Phone: 306-966-8555 | Fax: 306-966-5224 | Email: postgrad.med@usask.ca
Hours of Operation: Monday – Friday 8:30 a.m. – 4:30 p.m. Reception: Room 3A10.16

Maureen Lumbis
Executive Assistant to Dr. Anurag Saxena, Associate Dean, PGME
maureen.lumbis@usask.ca | 306-966-7649
Booking meetings with Associate Dean, PGME, budget/finance, RDoS Inquiries, intimidation & harassment

Ope Okunola
Coordinator, PGME Educational Programs
ope.okunola@usask.ca | 306-966-8417
Boot Camp, RQIP, assistance with academic content of alternate learning plans, six-month progress reports, PD/PAA & Chief Resident workshops, Residents as Teachers course

Reola Mathieu
Coordinator, Academic Processes & Policies
reola.mathieu@usask.ca | 306-966-6145
PGME policies, remediation, probation, appeals, program director contracts, intimidation & harassment, eHealth privacy issues

Tanya Robertson-Frey
Coordinator, Program Evaluation
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PGME program evaluation, administration of surveys

Della Toews
Coordinator, Admissions & Resident Administration
della.toews@usask.ca | 306-966-1941
CaRMS, transfers, clinical fellowships, Saskatoon accommodations, call room booking oversight, resident handbook, awards, J1 visas

Gayathri Manoharan
Coordinator, Wellness Resources
gayathri.manoharan@usask.ca | 306-966-1669
Clinical/exam/housing accommodations & assessments for medical-based or learning disabilities, resident research day, resident wellness initiatives/funding requests, intimidation & harassment

Audrey Kincaid
Clerical, Operations & Accreditation
audrey.kincaid@usask.ca | 306-966-5536
Clerical lead, RPC minute collection, accreditation support, notary public for residents pertaining to their residency training only

Jennifer Uhryn
Clerical, Admissions & Resident Administration
jennifer.uhryn@usask.ca | 306-966-5557
New resident admissions, promotions, waivers, credit of training, tracking lists, first contact for resident administration questions

Jennifer Dybvig
Clerical, Residency Payments, Processing & Finance
jennifer.dybvig@usask.ca | 306-966-1864
Resident on-call stipends, admin resident stipend, stat & middle days

Kailey Friesen
Clerical, Resident Wellness, Resources & RaPID
kailey.friesen@usask.ca | 306-966-5529
RaPID support, resident leaves, extensions, verifications of current and past residents

Janine Corbett
Clerical, PGME Electives & Admin Processes
janine.corbett@usask.ca | 306-655-5004
St. Paul’s Hospital CoM support, resident electives (incoming and outgoing), Regina accommodations, moonlighting/ICP requests

Samantha Chymy
Clerical, CBD & Education
pgme.cbd@usask.ca | 306-966-8233
Competence by Design (CBD) support

Heather Schultz
Clerical, Education Programming
heather.schultz@usask.ca | 306-966-1640
New Resident Boot Camp support, PD/PAA & Chief Resident Workshop support, collection of six-month evaluations, TIPS & Critical Appraisal Course tracking

Judith Villanueva
Clerical, PGME Reception & Electronic Filing
judy.villanueva@usask.ca | 306-966-8555
Reception, support to programs for accreditation system (AMS)