



## Competence by Design Resident Lead Advisory Council (CBD RLAC)

### 1 PURPOSE

The Competence by Design Resident Lead Advisory Council (CBD RLAC) was established to provide a forum for discussion and advocacy around resident issues in anticipation of the transition and implementation of a competency-based curriculum within the Royal College of Physician and Surgeon's specialty programs.

The group will provide support to the PGME Associate Dean via the PGME support team (PGME CBD Lead and PGME CBD Administration) and Program Directors in developing effective and transparent communication strategies to inform current and incoming residents of CBD expectations and updates.

Through ongoing communication with the PGME support team, the group will represent the interests of residents during the CBD transition at the University of Saskatchewan.

### 2 RESPONSIBILITIES AND ACCOUNTABILITY

The CBD Resident Lead Advisory Council works with and reports to the PGME CBD Lead who reports on CBD activities to the PGME Associate Dean.

They will provide regular feedback to the PGME support team on:

- Strategies in place for resident CBD engagement and education.
- Identifying resources and strategies to enable successful implementation of CBD.

Through the PGME support team, they will advocate for CBD implementation strategies such as policies and resources needed for successful resident implementation of CBD.

### 3 COMPOSITION

- PGME support team members (maximum 3).
- All RCPSC Program CBD Resident Leads as identified by their respective Program Director.
- 4th year Student Representative.
- Other members invited as per needs on specific agenda items. Example RDoS.

### 4 MEETINGS

The CBD RLAC will meet approximately every two months. Meetings may be either virtual, face to face or some combination of the two.

The decision making of CBD RLAC will work by simple majority of present; however, decision-making by consensus is preferred. Quorum will be one PGME support team member and 50% of the CBD RLAC members.

## 5 RESOURCE REQUIREMENTS

See the following page for Program CBD Resident Lead Role Description.



## Program CBD Resident Lead Role Description

### 1 INTRODUCTION

The Competence by Design (CBD) Resident Lead in (RCPSC) programs, hereafter referred to as the CBD Resident Lead, is a resident (CBD or non-CBD cohort) who will help guide the transition and implementation process for competency-based medical education at the program level. The CBD Resident Lead will, in collaboration with the Program Director, ensure resident interests are represented throughout all aspects of CBD implementation.

### 2 RESPONSIBILITIES AND ACCOUNTABILITY

The Program CBD Resident Lead will be responsible to the Residency Program:

- to lead program residents through curriculum transition and implementation of competency-based medical education;
- to liaise with other program CBD Resident Leads; and work with other CBD Resident Leads in various efforts carried out by the PGME CBD Resident Lead Advisory Council;
- to work closely with the PGME CBD Resident Lead Advisory Council to ensure cross-specialty communication at the resident level.

### 3 QUALIFICATIONS

The CBD Resident Lead must be a University of Saskatchewan resident and have interest in CBD initiative as well as competency-based medical education principles.

### 4 APPOINTMENT

The position is voluntary. The CBD Resident Lead will be appointed by the Program Director.

### 5 RESOURCE REQUIREMENTS

The position may be allotted academic protected time, approximately 1 to 2 hours a month, depending on the extent of involvement expected by the Program Director (example: time to launch, etc.).

The protected time will ensure the CBD Resident Lead may attend CBD related meetings with the Program Director and/or related PGME CBD Resident Lead Advisory Council meetings. The protected time should be established in writing between the Program Director and the Resident.

No travel is anticipated. PGME CBD Resident Lead Advisory Council meetings are accessible via teleconference as well as person-to-person.

This CBD Resident Lead role will be evaluated annually until CBD rollout has been implemented across on programs in 2022.



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### Program CBD Resident Lead Leadership Team Description

#### 1 INTRODUCTION

The CBD Resident Leads will either self-nominate or nominate other CBD Resident Leads to be the Leadership team for the CBD RLAC. This may be anywhere from one to three individuals.

#### 2 RESPONSIBILITIES AND ACCOUNTABILITY

The Leadership Team will be responsible for:

- Leading discussion around projects, activities, events for the CBD Resident Leads to develop.
- Lead meetings of the RLAC.
- Liaise with the PGME Support team to review minutes, develop meeting timings, and plan events or activities.

#### 3 QUALIFICATIONS

The CBD Resident Lead must be a University of Saskatchewan resident and have interest in CBD initiative as well as competency-based medical education principles.

#### 4 APPOINTMENT

The position is voluntary. There will be an annual nomination process – if more than three individuals express interest a vote will be held. The CBD Resident Lead must have the approval of their Program Director.

#### 5 RESOURCE REQUIREMENTS

No travel is anticipated. PGME CBD Resident Lead Advisory Council meetings are accessible via teleconference, as well as person-to-person. There is full administrative support for the RLAC and time commitment of the leadership team is expected to be 1 to 2 hours per month above the role of CBD Resident Lead.

This CBD Resident Lead role will be evaluated annually until CBD rollout has been implemented across on programs in 2022.