



Competence by Design (CBD) Resident Lead Advisory Council (CBD LAC)

Terms of Reference

PURPOSE

The Competence by Design (CBD) Resident Lead Advisory Council is established to provide a forum for discussion and advocacy around resident issues in anticipation of the transition and implementation of a competency based curriculum within the Royal College of Physician and Surgeon's specialty programs.

The group will provide support to the PGME Associate Dean and PGME support team and Program Directors in developing effective and transparent communication strategies to inform current and incoming residents of CBD expectations and updates.

Through ongoing communication with the PGME support team the group will represent the interests of residents during the CBD transition at the University of Saskatchewan.

RESPONSIBILITIES AND AUTHORITY

The CBD Resident Lead Advisory Council works with and reports to the PGME Associate Dean.

They will provide regular feedback to the PGME support team on:

- Strategies in place for resident CBD engagement and education.
- Identifying resources and strategies to enable successful implementation of CBD.

Through the PGME support team, they will advocate for CBD implementation strategies such as policies, resources needed for successful resident implementation of CBD.

COMPOSITION

- PGME support team members (maximum 3).
- All RCPSC Program CBD Resident Leads as identified by their respective Program Director.
- 4th year Student Representative.
- Other members invited as per needs on specific agenda items. Example RDoS.

MEETINGS

The CBD LAC will meet approximately monthly to start. Meetings may be either virtual, face to face or some combination of the two.

The decision making of CBD LAC will work by simple majority of present; however, decision-making by consensus is preferred. Quorum will one PGME support team member and 50 % of the CBD LAC members.

RESOURCE REQUIREMENTS

See the following Program Resident CBD Lead Role Description¹

¹ taken from *2017 CBD Guidelines and Template Documents* located on U of S CBD website:
<https://medicine.usask.ca/documents/cbd/5USaskCCandObserver.pdf>

Program Resident CBD Lead Role Description

1 INTRODUCTION

The Program Resident Competence by Design (CBD) Lead in (RCPSC) programs, hereafter referred as the Resident CBD Lead, is a resident (CBD or non-CBD cohort) who will help guide the transition and implementation process for competency-based medical education at the program level. The Resident CBD Lead will, in collaboration with the Program Director, ensure resident interests are represented throughout all aspects of CBD implementation.

2 RESPONSIBILITIES AND ACCOUNTABILITY

The Program Resident CBD Lead will be responsible to the Residency Program:

- to lead program residents through curriculum transition and implementation of competency-based medical education;
- to liaise with other program CBD Resident Leads; and work with other Resident CBD Leads in various efforts carried out by the PGME CBD Resident Lead Advisory Council;
- to work closely with the PGME CBD Resident Lead Advisory Council to ensure cross-specialty communication at the resident level.

3 QUALIFICATIONS

The Resident CBD Lead must be a University of Saskatchewan resident and have interest in CBD initiative as well as competency-based medical education principles.

4 APPOINTMENT

The position is voluntary. The CBD Resident Lead will be appointed by the Program Director.

5 RESOURCE REQUIREMENTS

The position will be allotted academic protected time, approximately 1 to 2 hours a month. The protected time will ensure the Resident CBD Lead may attend related CBD meetings with the Program Director and/or related PGME CBD Resident Lead Advisory Council meetings.

No travel is anticipated. PGME CBD Resident Lead Advisory Council meetings are accessible via teleconference as well as person-to-person.

This Resident CBD Lead role will be evaluated annually until CBD rollout has been implemented across on programs in 2022.