



UNIVERSITY OF SASKATCHEWAN

College of Medicine

MEDICINE.USASK.CA

## 2018 Guidelines

Health Sciences  
Graduate Scholarships

***Application Deadline:***

***4:30 pm, Thursday 31 May 2018***

All required documents should be attached as PDF documents and emailed to [ovdr.grad@usask.ca](mailto:ovdr.grad@usask.ca)

All inquiries should be directed to [ovdr.grad@usask.ca](mailto:ovdr.grad@usask.ca)

## AWARD PROCESS TIMELINE AND IMPORTANT DATES

Date	Process
31 May 2018	Final Application due
30 June 2018	Notification of results for successful awards
15 July 2018	Signed award letters due
1 September 2018	Funding begins

## PROGRAM DESCRIPTION

The Health Sciences Graduate Scholarships (HSGS) support research within the Health Science Graduate Program in the College of Medicine (CoM) through awards to students who have demonstrated research excellence. The priority of this program is to provide later-year support to as many worthy students as possible who are no longer eligible for the major CoM or Tri-Agency awards. Specifically, this includes Master's students entering their third year and doctoral students entering years four and five. Secondly, any CoMGRAD applicants who are eligible for support via that program but unsuccessful will be considered using their CoMGRAD application on file.

The HSGS award program is administered by the Health Sciences Program

### Award Amounts & Terms

- Master's students: **\$19,000 stipend/year** for year three in program
- PhD students: **\$24,000 stipend/year** for years four or five in program

The HSGS is a cost-shared award, and Supervisors are required to contribute **\$8,000/year for Master's or \$10,000/year for PhD** which constitutes approximately 40% of the annual award amount. These are single year awards and while doctoral students are eligible in both years four and five they must apply for each individually.

HSGS funding begins September 1st and extends until August 31st of the following year.

## ELIGIBILITY

To hold a HSGS, you must be a fully-qualified, full-time Graduate Student in good standing for the duration of the award. **In order to apply for and to hold a HSGS award a student must have and maintain a GPA greater than or equal to 80%**

**Table 1:** Eligibility of Master's and PhD student applicants based on time in program. Time in program is calculated from the student's start date within the program.

Time in program as of competition deadline	0-12 months	13-24 months	25-36 months	37-48 months	49-50 months
<b>Master's Student</b>	Not eligible to apply <sup>†</sup>	Eligible to apply for a <b>one year award</b> →	Not eligible to apply	Not eligible to apply	Not eligible to apply
<b>PhD Student</b>	Not eligible to apply <sup>†</sup>	Not eligible to apply <sup>†</sup>	Eligible to apply for a <b>one year award</b> →	Eligible to apply for a <b>one year award</b> →	Not eligible to apply
<b>PhD Transfer Student*</b> (Time refers to time in Ph.D.)	Not eligible to apply <sup>†</sup>	Not eligible to apply <sup>†</sup>	Eligible to apply for a <b>one year award</b> →	Not eligible to apply	Not eligible to apply

<sup>†</sup>Students should to apply to the Dean's (entering) and CoMGRAD (entering or continuing) scholarship programs during these years.

\*Funding term cannot exceed 5 years total Tri-Agency/Dean's Scholarship/CoMGRAD + HSGS support between a Master's and Doctoral program.

Any questions regarding your eligibility should be directed to [ovdr.grad@usask.ca](mailto:ovdr.grad@usask.ca). **Please be sure to approach our office at least a week before the deadline so that we have the opportunity to assist you.**

## Alternative Funding

Students are encouraged to apply for alternative sources of funding for which they are eligible.

Students who win external competitive scholarships whose total value equals or exceeds the total value of a HSGS +\$6000 are not eligible to receive an award under this program for the period of the academic year covered by the external scholarship.

Students who win compatible external competitive scholarships of total value below the total value of the HSGS + \$6,000 may apply for funding under this program. The combined value of all awards may not exceed the total value of the HSGS + \$6,000, with the supervisor portion and then the HSGS portion reduced by any surplus. Students must provide documentation regarding the conditions of the external awards and a copy of their award letters when applying for a HSGS.

HSGS awardees will be paid as per University policy. If the terms of compatible external awards do not coincide with the HSGS period of support (September-August), then the above policies will apply to the overlapping payment periods and the value caps will be calculated on a pro-rated basis

Additional funding includes all awards, stipends, bursaries, scholarships, and any other alternative award funding source. This does not include any wages earned by the student in the up to 12 hours/week of work permitted. Those wages are not considered to be a part of alternative funding, nor part of the matching funds required from the supervisor.

### Award Termination

If a student graduates, discontinues their program of study, or no longer meets the eligibility requirements then support from this fund shall cease. The student is responsible for notifying [ovdr.grad@usask.ca](mailto:ovdr.grad@usask.ca) to cease funding, and any funds held while ineligible must be returned.

## ASSESSMENT

Applications will be assessed by the Health Science Graduate Programs Committee.

### Assessment Criteria

The following criteria will be considered:

1. Research achievements, including; publications, presentations, and awards
2. Academic average (GPA)

Cumulative average of courses taken in the current graduate program.  
Program coursework must be completed in order to be eligible to apply.

3. Letters of Support indicating recommendation for funding
  - a. One letter of recommendation and commitment of funding from the supervisor
  - b. One letter of recommendation from a non-supervisor referee

## APPLICATION DOCUMENTATION

1. Applicants must fill out a copy of the HSGS application form
2. Applicants must obtain a [Canadian Common CV](#) which should include a summary of research achievements including publications, presentations and awards.
3. Applicants must submit copies of any other award letters. This includes letters for awards received during the course of the HSGS.
4. One supervisor letter of recommendation, in PDF format, must be sent directly to [ovdr.grad@usask.ca](mailto:ovdr.grad@usask.ca) from the supervisor.
5. One non-supervisor letter of recommendation, in PDF format, must be sent directly to [ovdr.grad@usask.ca](mailto:ovdr.grad@usask.ca) from the referee.
6. All GPA calculations will be completed by the Health Sciences program administrator.  
***Transcripts are not required.***

**You are responsible for submitting items 1, 2, & 3 directly to [ovdr.grad@usask.ca](mailto:ovdr.grad@usask.ca). Items 4, 5, & 6 will be submitted by your referees and grad coordinator. You are responsible for ensuring your referees submit their letters on time. You will receive a confirmation email within one business day of submitting your application. Late submissions will not be accepted from those who did not follow up with our office prior to the deadline. Our office will then review the application to make sure it has all the required documents.**

## Approval Process

By submitting this application through email, the student and supervisor acknowledge that all information in the application is true and correct.

Once the application has been submitted, our office will go through and ensure that all the required documents are attached and comply with the guidelines. If they do, we will approve the application to move forward to adjudication.

## AWARD CONDITIONS

### Notification of Success

Award decisions will be sent to successful applicants by 30 June 2018. After this, the successful applicants will have 15 days to get the required paperwork to the Health Sciences

Graduate Program Coordinator or notify him of any delays in completing the paperwork.

### Publication Acknowledgement

All publications resulting from the research funded by the grant must acknowledge the University of Saskatchewan, College of Medicine, HSGS funding.

### Contact

**For questions about eligibility, program guidelines, or the peer review process please contact [ovdr.grad@usask.ca](mailto:ovdr.grad@usask.ca).**



## Health Sciences Graduate Scholarship (HSGS) Application Form

Application Deadline: 4:30 PM 31 May 2018 (emailed to [ovdr.grad@usask.ca](mailto:ovdr.grad@usask.ca))

As the HSGS is student funding, it is the expectation that the application be written primarily by the student with support from the supervisor.			
<b>Applicant Details</b>			
Project Title:			
Student Applicant:			
Student Number:			
Program Start Date:			
Months in program as of September 2018:			
Email:			
Award applying for:	MSc	PhD	
Supervisor's Name:			
Department:		NSID:	
Co-Supervisor(s) Name with NSID:	Department:		
<b>Agreement Acknowledged by Student</b>			
If you are unable to use an e-signature, please print and sign and then submit scanned copy of the page attached as a single PDF.			
<b>Applications will not be considered if this page is missing or incomplete.</b>			
I understand by submitting a completed copy of this application I have agreed to the above terms, as well as any terms and conditions outlined in the guidelines.			
Student Signature:			
Date:			