CMGSS Meeting Minutes

Tuesday, August 28, 4pm, Health Science Library Room 1426

In attendance: Chelsea, Zoe, Leah, Ghassan, Ashley, Allen, Jacob, Kush

Meeting Business

1. Vote to finalize constitution and budget.
2. Confirm positions for year.
   President – Chelsea Cunningham
   VP Internal – Zoe Gillespie
   VP Finance – Brendan Murray
   VP Communication – Ashley Sutherland
   VP Academic – Ghassan Al-Yassin
   VP Student Wellness – Leah Blondeau
   APP reps – Sarah Martin, Andrew Roebuck
   BMI reps – Puja Biswas, Sumudu Perera
   HSC reps – Michael Zaki, Allen McLean
   CHEP reps – Liliana Rodriguez, Shatabdi Goon
3. Appointment of external council seats.
   2 plus 2 alternates for GSA
   Chelsea, Ashley, Sarah, Jacob could be reps if volunteers needed
   2 for CoM Faculty Council
   Chelsea, Sumudu
   2 (one PhD, one MSc) for grad chairs committee
   Sarah, Zoe
4. Tentative date and theme for student presentation night – volunteers?
   3:30pm preferably by 7pm– set times for talking Nov 29 – title in by Nov 22
   Liquor license?
   Proposals – 5 min max
   Profs from each department -? 10 min, max 2 profs - on their research
   Adjunct faculty – networking event?
5. Logo from Ashley - done
6. Other.
   - Leah wants to make Snapchat.
   - Rollie up poster
   - Poster printing supplement for students
   - GSA funding for events
   - ISAC funding for events
7. Begin work on an SOP for how committee meeting and program scheduling should occur for student and grad secretaries – Ghassan to initiate
8. Begin compiling a “welcome” information package for new students
   Buddy system – Zoe, Ashley, Leah
   Campus tours, pickups from airport

9. Meet with James about CMGSS website – Chelsea and Ashley

10. Meet with Dr Cooper about student-supervisor agreement and budget – Chelsea and Zoe

**Fall Semester Dates**

1. Orientation booth – Sept 4, 12:30 to 3pm, the Bowl
   To do – buy table cover, punch dispenser, punch, business cards, pens, beer
   night tickets

2. Beer Night – Sept 7, 9 to 11pm, the Scuz
   To do – sell tickets

3. Pizza Night – Oct 2, not yet confirmed
   To do – book room, Leah checking on pizza discount otherwise Dominos

4. Coffee – Sept 25, Nov 13, not yet confirmed
   To do – book room

5. PubMed Crawl – Oct 19, not yet confirmed
   To do – pay deposit at Scuz, decide theme

6. Halloween Movie Night – Oct 31, not yet confirmed
   To do – book room, post poll to decide movie closer to date
   It, Get Out, The Exorcist

7. 5 min research competition – Nov 29, not yet confirmed
   To do – find judges, book GSA, liquor license?, get submissions, make schedule

8. Christmas Potluck – Dec 14, not yet confirmed
   To do – book room

**Other notes**

Office hoteling policy still on pause.

All reviews but CHEP have been released.