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## INFORMATION AND REMINDER

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**TO:** FAMILY MEDICINE RESIDENTS  
**FROM:** VR RAMSDEN, DIRECTOR, RESEARCH DIVISION  
**SUBJECT:** 29<sup>TH</sup> ANNUAL RESIDENT RESEARCH DAY  
**DATE:** January 17, 2019

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The 29th Annual Resident Research Day, Department of Academic Family Medicine will take place on **Friday, May 31, 2019** commencing at **0830 hours** in **Marquis Hall, University of Saskatchewan, Saskatoon, SK.**

The **Abstract (attached is the template to be used as is)** and the **Final Report/Manuscript** for the Resident Research Project are due on **May 13, 2019**. The **PowerPoint Presentation** is due on **May 27, 2019**. Please ensure that these documents are created and submitted electronically to Nicole Jacobson at nicole.jacobson@usask.ca (La Ronge, Moose Jaw, North Battleford, Prince Albert, Regina, Saskatoon, Swift Current). When these documents have been received by the Research Division, they will be reviewed, edited and returned to you for clarification if required. Following receipt of these documents, a detailed Agenda and a Book of Abstracts will be prepared.

The Agenda, Book of Abstracts and the Manuscripts/Final Reports will be collated and sent to the Adjudicators on **May 17, 2019**. Dr. Fariba Aghajafari, MD, MSc, PhD, CCFP (Assistant Professor, Department of Family Medicine, Cumming School of Medicine, University of Calgary, Calgary, AB) has agreed to be the External Adjudicator for this event. The other adjudicators will be announced in the near future.

Criteria for both the Presentation and the Final Report/Manuscript are outlined below:

1. Presentation Times: **10-12 minutes for presentation and 3 minutes for questions.**

Please note that all of the Residents on the research team need to be in attendance and present some aspect of the Resident Research Project.

2. **Abstract (300-350 words)**. Submit separately on the **Template attached (Do not modify the template)**. **Do not include the Abstract in the Final Report/manuscript.**
3. Manuscript Format/Final Report (Maximum of 10 pages excluding References):
  - Introduction/Background
  - Research Questions – clearly stated as questions
  - Methodology
  - **All Certificates of Approval/Exemption Letters from Research Ethics Boards are to be attached to the Manuscript/Final Report.**
  - Findings/Results
  - Discussion

- Conclusions
  - Recommendations – if appropriate
  - Acknowledgements
  - References – utilizing the National Library of Medicine Format (PubMed).  
**Exceptions to this will be considered if the manuscript has been submitted to a journal that utilizes a different citation format; however, this will need to be submitted early for consideration as the Abstract Book will be published using the NLM format.**
4. Presentation (usually this is one slide per minute = 10-12 slides):
- Title and Authors
  - Introduction/Background (**references are to be cited at the bottom of the page where used**)
  - Research Questions – clearly stated
  - Methodology (inclusive of Ethics Approval)
  - Findings/Results
  - Discussion (**references are to be cited at the bottom of the page where used**)
  - Conclusions
  - Recommendations – if appropriate
  - Acknowledgements

Please note that all references cited in the PowerPoint Presentation and Manuscript/Final Report will be available in the Abstract Book; therefore, slides at the end of the presentation listing the References are not required.

Remember that your Research Supervisor(s) and members of your research team (which will include someone from the Research Division) will work with you on preparing and approving the various elements (Abstract, Manuscript/Final Report and PowerPoint Presentation). The time for substantive feedback, editing and re-writing should be before the deadlines on May 11 and 22; however, suggested revisions provided by the Research Division upon receipt of the documents will be for refinement and adherence to the criteria. The documents will be circulated to the Adjudicators on May 18, 2019.

All Family Medicine Residents (FMR Is, FMR IIs) are expected to attend the Department of Academic Family Medicine's Resident Research Day. You will be excused from your regular duties, however, please ensure that the appropriate individuals are aware. If something unexpected occurs and you are unable to attend, please contact Dr K. Lawrence immediately to make the appropriate arrangements.

I am looking forward to celebrating with you at the 29th Annual Resident Research Day and listening to the very exciting work that you have undertaken over the past two years. If you have any questions or concerns, do not hesitate to contact any member of the Research Division ([tanya.verrall@usask.ca](mailto:tanya.verrall@usask.ca), [Michelle.McCarron@saskhealthauthority.ca](mailto:Michelle.McCarron@saskhealthauthority.ca), [nicole.jacobson@usask.ca](mailto:nicole.jacobson@usask.ca), [viv.ramsden@usask.ca](mailto:viv.ramsden@usask.ca)) at your earliest convenience.

Yours sincerely,

Vivian R Ramsden, RN, BSN, MS, PhD, MCFP (Hon.)  
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## Title

Author, FMR II; Author, FMR II; Supervisor; Members of the Research Team

Department of Academic Family Medicine, College of Medicine, University of Saskatchewan

ABSTRACT – USE ONLY 300-350 WORDS

**Background** *[If project is quality improvement, include description of local quality improvement problem. What is the nature and significance of the problem?]:*

**Research Question(s)** *[If project is quality improvement, include objective or aim of project and what dimension of quality is being addressed – e.g., access, effectiveness, efficiency, equity, safety, and/or patient-centeredness]:*

**Methods/Methodology:**

**Results/Findings:**

**Discussion:**

**Conclusions:**

**Recommendations** *[If project is quality improvement, include recommendations for future improvement ideas to test]:*

**References: NLM Style** (If a change is required, please contact [viv.ramsden@usask.ca](mailto:viv.ramsden@usask.ca))