

Checklist for PROMOTION to Professor for Scientists  
(condensed version for faculty assessed under Category 4)

\*Standards for Promotion are 2021 CoM (refer for details) and **must be read in conjunction with** the U of S Standards  
Time Period Under Review: From evaluation for Associate to June 30<sup>th</sup> of the year you seek promotion

1. Academic Credentials

PhD \_\_\_\_ MD \_\_\_\_ Other \_\_\_\_

2. Teaching:

Must have evidence:

- \_\_\_ teaching in undergraduate or graduate courses as assigned
- \_\_\_ advising or supervising graduate students/  
postdoctoral fellows
- \_\_\_ Student Evaluations – Dates & show improvement over  
time?
- \_\_\_ Peer Evaluations – Dates of evals and do they note  
improvement over time?  
Need annual evaluations.

3. Knowledge of Discipline:

- Include items that give indication of expertise in specialty
- \_\_\_ peer-reviewed grants, peer review activity for journals in  
the discipline, invited lectures and presentations at  
conferences directly relevant to the field of specialization
  - \_\_\_ participation on research grant review committees for any  
agency, institution or other body
  - \_\_\_ participation as a committee member or chair for scientific  
professional bodies or associations
  - \_\_\_ participation in interdisciplinary scientific and research  
collaboration, demonstrating leadership with advancing  
academic rank
  - \_\_\_ provision of scientific expertise or opinion to government,  
industry or the media
  - \_\_\_ membership on editorial boards for publishers of scientific  
journals, books, etc.
  - \_\_\_ member, chair or supervisor on research advisory  
committees for graduate or postgraduate students, or  
postdoctoral fellows

4. Research and Scholarly Work:

NB: Evidence will be evaluated in light of the University  
standards for **quality and significance**.

There must be evidence that the candidate **leads** a nationally  
and internationally recognized research and HQP training  
program.

Note: External reviewers will assess your achievements in  
category 4 based on UofS guidelines.

Evidence for promotion should include but is not limited to:

- \_\_\_ stable national or international ongoing funding obtained  
to fully support a recognized individual or collaborative  
research program
- \_\_\_ senior/corresponding author of at least five peer-reviewed  
publications since previous promotion
- \_\_\_ author or co-author of at least three additional  
publications (e.g. peer-reviewed review articles, clinical  
reports, technical reports, chapters in texts, etc.),  
including those published in alternate venues acceptable  
to the department, since previous promotion

Research and Scholarly Work, cont'd:

- \_\_\_ one presentation per year, on average, since last  
promotion, as an invited/selected speaker at national or  
international scientific meetings, or at other universities  
or similar institutes
- \_\_\_ primary supervisor of at least one successful completion  
of graduate student or postdoctoral fellow since previous  
promotion
- \_\_\_ at least two of:
  - \_\_\_ service on editorial board of a scholarly or scientific  
journal acceptable to the department
  - \_\_\_ principal investigator in an industry-sponsored trial
  - \_\_\_ author/co-author of a report to a scholarly society
  - \_\_\_ leadership service on a national professional or  
scholarly society
  - \_\_\_ leadership service as primary organizer of a national  
conference, symposium or meeting
- \_\_\_ If engaged in Community-engaged/Indigenous research ie  
oracy, refer to CoM Standards

6 a. Administration:

(no specified number)

- \_\_\_ on Department Committee(s)
- \_\_\_ on College Committee(s)
- \_\_\_ on University Committee(s)
- \_\_\_ on SHA Committee(s)

7. Public Service & Contributions to Academic and  
Professional Bodies:

- \_\_\_ serves on an academic, prof'l or science org out of U of S
- \_\_\_ media interview(s)
- \_\_\_ written or present'n to gen'l public via journal/meeting
- \_\_\_ on a Board or committee of a gov't agency or NGO
- \_\_\_ editor/reviewer of journal manuscripts
- \_\_\_ on an editorial board of peer-reviewed journal
- \_\_\_ lead organizer for a provincial/national association's  
conference

*Cont'd in next column...*