

Bruna Bonavia-Fisher
Research Facilitator, College of Medicine

- 1) To receive information about **funding opportunities**
 - To check that you are on the distribution list of the CoM please forward to Lawrene.toews@usask.ca the e-mail address that you use the most- preferably your *usask* account.
 - Subscribe to the listservs of the UofS [click here](#) (third button: funding alerts) These listservs will send automatic e-mails to you when a competition is announced, or when the internal deadlines for grant reviewing are circulated.
 - Research funding opportunities database at the U of S.
The database may be accessed through the [U of S Research website](#) or on the [UnivRS Public Web](#) .
- 2) **Mentorship** for Faculty Members: <http://research.usask.ca/for-researchers/index.php>
- 3) **Liaison Librarians:**
 - **Community Health & Epidemiology; Dentistry; Pharmacy; Public Health**
Vicky Duncan
Email: vicky.duncan@usask.ca or Phone: (306) 966-6023
 - **Nursing; Nutrition**
Maha Kumaran
Email: maha.kumaran@usask.ca or Phone: (306) 966-7779
 - **BioMedical Sciences (Medicine); Kinesiology; Physical Therapy**
Lukas Miller
Email: lukas.miller@usask.ca or Phone: (306) 966-1496
 - **Clinical Sciences (Medicine); One Health**
Erin Watson
Email: erin.watson@usask.ca or Phone: (306) 966-7327
- 4) **For statistical support click here** , (College of Medicine – Clinical Research Support Unit). Dr. Hyun Ja Lim, Director. You can also contact: Rhonda.bryce@usask.ca
- 5) **For Clinical Trials support:** <http://www.usask.ca/ctsu/>
- 6) **For Patient Oriented Research support:** <http://research.usask.ca/oavpr-health/SCPOR.php>
- 7) **For Saskatoon Health Region Operational Approval:** <http://research.usask.ca/staff-directory/shawna-weeks/index.php>
- 8) **Repository**
For examples of successful grant applications ([Click here](#) to read or upload NSERC and SSHRC grant applications and/or CVs)
- 9) **Useful e-mails:**

Marek.radomski@usask.ca : Vice Dean Research

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bruna.bonavia-fisher@usask.ca : Research Facilitator

- Funding opportunities, grant writing support, and **all questions related to research and your research program**

megan.steeves@usask.ca : Research Manager

- Operational aspects of your research: College of Medicine internal funds, space related questions, question relating UnivRS signatures

10) CoM Useful addresses:

Bruna:

Health Sciences Building

Room 2D01.1

Phone: 306-966-2211

Vice Dean Research Office:

Health Sciences Bldg.

107 Wiggins Road

Room 2D01

11) Research Ethics:

If you need assistance in making the initial assessment, please contact either of the Research Ethics Facilitators:

Beryl Radcliffe, Behavioural Ethics Facilitator, 966-2084, beryl.radcliffe@usask.ca

Bonnie Korthuis, Biomedical Ethics Facilitator, 966-4053, bonnie.korthuis@usask.ca

12) Research facilitation (first point of contact):

Bruna Bonavia-Fisher, PhD- Research Facilitator College of Medicine

My primary goals are to assist Faculty Members with the development of funding proposals for research projects and to support the ADR with strategic initiatives to increase funding success within the College of Medicine.

Involvement in grant development:

EARLY grant development:

- Discuss with applicant how to address the funding agency goals and expectations
- Help the researcher to develop an outline of her/his grant application
- Review for clearness, and logical flow of ideas; provide suggestions on how to improve presentation of the grant; proofread; review letters of support, CV, and CV attachments

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- Although I do not do a scientific review per se, I attempt to understand the science and help the researcher to express their ideas clearly

FINAL stages of grant development:

- Re-read proposals after the suggestions (of the external reviewers for tri-council grants) have been incorporated
- Help with the budget development providing advice based on University and agency policies (eligibility of expenses) and provide comments on budget justification attachments
- Check on adherence to funding agency guidelines
- Check for eligibility of matching funds and overhead
- Liaise with funding agency (for programme-specific questions)
- Liaise with Research Services

Other activities:

- Identify researchers that could potentially form strategic group for funding applications, and facilitate such partnerships.
- Act as a point of contact for researchers and administrators for all funding application development and Research Services requirements. All my activities are related to pre-award procedures. I provide information on College, and University research policies as well as Funding Agencies requirements
- Collaborate with RS to facilitate Institutional approval.
- CV development, in conjunction with the Department Heads
- Help establish mentorship committees for new faculty members
- Counsel researchers as to which program or agency is suited to their research focus and stage in career
- Help direct faculty members to the appropriate person for any questions related to their research programme

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Research Services and Ethics Office (RSEO): Website: <http://research.usask.ca>

1) Location:

Room 223 – Thorvaldson Building
110 Science Place
Saskatoon, SK S7N 5C9

NOTE: All grants application need to be dropped off at RS **5 working days prior to the Agency's deadline** for compliance review.

Grant Submission process:

Before you start writing your grant make sure that you are aware of the Funding Agency's deadline to submit as well as the UofS internal deadline for submitting to RS. This latter deadline is ALWAYS **5 working days prior to the Agency's deadline**

- Download the .pdf of your **Application Package**
- Go to: <http://research.usask.ca> and click on the big green **UnivRS** letters.
- Login with your NSID and password.
- Top right, click on **+ Add new > Project > Project Application**
- Click on **Externally Funded**
- Complete all fields marked with a ***** (red asterisk)
- Under the *Documents* Menu tab, upload your Project Scheme .pdf under *Final Project Documents*
- When all ***** are filled, click **Save and Close**.
- Select **Submitted for Approval** and click **Done**.

You will receive a compliance review sent by RSEO via e-mail. NOTE: you cannot submit your application to the funding agency until you have address the compliance review comments

If the funding agency requires a signed copy you will also need to drop the signature page at all the offices required by the funding agency.