2024 Biomedical Summer Research Project Application

Application Deadline: Submit to biomed.projects@usask.ca by **4:00 p.m., February 28, 2024**

Student Information			
Name:		Email:	
Student Number:		NSID:	
Major:		Year of Program:	
Check one:	Canadian Student		International Student

Supervisor Information			
Name:		NSID:	
Email:		Department:	

Proposed Research Project			
Project Title:			
Start Date:		End Date:	

Supervisor Financial Support		
This is a cost-shared award and supervisors are required to contribute 40% of the award amount ($3,612 of the total $9,030)		
Supervisor can contribute 40% of award amount:	Yes	No

Transcripts		
Attach an unofficial U of S transcript up to and including Term 1 marks.		
Student Overall Average (last 60 credit units): Student applicants must have a GPA of 75% or higher to apply for this award.		

NSERC USRA Applicants		
Applied for an NSERC USRA?	Yes	No
Students who are awarded both a NSERC Undergraduate Student Research Award (USRA) and a Biomedical project should accept the NSERC USRA. In order to recognize and appreciate the success of NSERC USRA awardees, the OVDR will provide the supervisor top-up portion ($3,500) on behalf of the supervisor.		

Project Description

Applications should be written in a manner that can be understood by a non-expert in their field. Avoid unnecessary jargon, explain all abbreviations used, and check spelling carefully.

1. Using a maximum of **one page**, outline the major elements of the project clearly and concisely. Be sure to include the following elements:
   - Background information
   - Hypothesis and expected outcomes
   - Detailed timeline
   - Methodology and analysis
     - Be as specific as possible in the space allowed. If applicable, include experimentation, data collection, sample sizes and statistical analysis.
   - Deliverables of applicant and supervisor
   - Learning opportunities for applicant (ex: attending seminars, shadowing graduate student, etc)

2. Page setup and formatting for attachments:
   - Header: Include Applicant's last name and title (ex: Smith, Project Title)
   - Footer: Page X of X
   - Margins: 1"
   - Page: 8.5" x 11"
   - Font: 11 point Arial
   - Line Spacing: single-spaced
   - Spacing: no condensed type or spacing

3. Optional: Attach a list of references cited. (Not included in the one-page limit)

   Note: No additional figures or appendices above the one-page Project Description are allowed.

Supervisor Expectations and Contingency Plan

Please describe the work the student will be assigned, the expectations for the student, the supervisor's role and the contingency plan for the student if the project is delayed or unable to be completed within the lab. Although every effort will be taken to allow students to complete their summer projects within the lab, if this is not possible, then we will look to the student and supervisor to modify the project accordingly. **250 word maximum**

Student - Supervisor Agreement

Please ensure signatures are obtained from both student and supervisor acknowledging the agreement and include with application submission.

➢ The Biomedical Projects are considered full-time employment (1.0 FTE) and students are not able to hold any other employment or summer programs at the University during this time. Due to clerkship and exam schedules, it is not feasible to accommodate more than one program.

➢ I agree, to the best of my ability, that the information included in the application is correct and that the duties and responsibilities have been mutually agreed upon by both parties.

➢ I understand that the research project must be completed within the ten-week period and that a final report, poster, abstract and presentation at the Undergraduate Research Showcase will be completed and submitted based on the outcomes of this project. There will be no extensions granted.

➢ Proposed timelines have been reviewed by both parties and are deemed appropriate and realistic for the project.

➢ A mid-point and final report must be completed via Survey Monkey by both student and supervisor. This is to identify and address any concerns, adjust timelines as outlined in the project description and employ contingency plans as needed. This will be sent out by the Office of the Vice Dean Research (OVDR) via SurveyMonkey.

➢ I understand that if the student is dissatisfied with the supervision and has been unable to resolve the issue with the supervisor, they must contact the OVDR for assistance.

➢ I understand that if the supervisor is dissatisfied with the student performance and has been unable to resolve the issue with the student, they must contact the OVDR for assistance.

➢ I understand that if the student does not complete the responsibilities listed, the award may be terminated at any point during the funding period.

➢ I understand by submitting this application I have agreed to the above terms, as well as any terms and conditions outlined in the guidelines.

Intellectual Property			
Are there any pre-existing contracts that impact on the student's ability to be listed as an author on a resulting publication?		No	Yes
Publications			
I agree that if the data is sufficient to submit for publication, it is expected that the student will be one of the authors on the publication.			Yes
Please complete below to verify agreement:			
Student Name:		NSID:	
Signature:		Date:	
Supervisor Name:		Date:	
Signature:			