

APPLICANT INFORMATION FOR ADMISSION TO THE MD PROGRAM

For 2026 Incoming Class

Application Deadline October 1, 2025

Admissions Office College of Medicine Box 17, Health Sciences Building University of Saskatchewan, 107 Wiggins Road, Saskatoon, SK. S7N 5E5

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The Applicant Information document (approved annually by Faculty Council) is the main vehicle for making publicly available, the policies and procedures for student application, selection, and admission to the Medical Doctor (MD) program in the College of Medicine (CoM). This document is the official Admission policy, and any potential applicant MUST review the document to ensure they are informed of the most complete and up-to-date information.

Thank you for your interest in the CoM at the University of Saskatchewan (USask). As the only medical school in Saskatchewan, the USask CoM exists primarily to serve the residents of the province.

Our school values diversity, and we strive to have an incoming MD class that reflects the diversity of our province. Our Indigenous Admissions Circle (IAC) process is designed to support First Nations, Métis, and Inuit students from all over Canada to gain admission to Medicine. Our Diversity and Social Accountability Admissions Program (DSAAP) provides applicants who have experienced significant socio-economic or other systemic barriers an opportunity to enter the MD program. New for this application is the Black Student Admissions Pathway (BSAP), designed to increase representation of Black students within our medical school. Furthermore, we strive to admit students that have a connection to Saskatchewan and/or rural communities to address the physician workforce challenges our communities are facing. We are proud of our commitment to equity, diversity, and inclusion as evidenced by our <u>numerous initiatives in this space</u>. We hope that you consider applying to our program and joining the USask Medicine family!

I. STEWARDSHIP OF YOUR INFORMATION

The University of Saskatchewan (USask) collects and creates information about students ("personal information") under the authority of the University of Saskatchewan Act and in accordance with the Local Authority Freedom of Information and Protection of Privacy Act.

This information may be used for purposes of admission, registration, monitoring academic progress, other decisions regarding a student's academic status and may include contacting students to offer programs and services that may be of benefit to them.

Some of this information may further be used or disclosed in accordance with the Act and will be reported as required by federal or provincial authority. USask will also use this information for statistical reporting purposes, evaluation of academic and non-academic programs, and institutional planning. When information pertaining to student characteristics is linked to other measures for program evaluation and planning purposes, unique identifiers will be assigned to de-identify data, and any reporting will not identify individual students.

II. FINANCIAL ASSISTANCE PROGRAMS

The USask CoM is a participant in the **Price of a Dream (POD) program** providing financial assistance to applicants with significant personal and financial barriers to the MD program. Successful applicants to POD will have their application and interview fees waived for the upcoming admissions cycle. POD is open for applications until **July 15, 2025, at 11:59 PM**. Applicants to the POD program will receive notification of their fee waiver award by July 31, 2025, ahead of the CoM's application opening in August. More information regarding this program is <u>available here.</u>

The Association of American Medical Colleges (AAMC) and the Association of Faculties of Medicine in Canada (AFMC) provide a fee assistance program for Canadian examinees who register for the MCAT during the 2025 testing year. Canadian examinees who are eligible and qualify, will receive reduced scheduling, rescheduling, and cancellation rates. Learn more about the **MCAT Fee Assistance Program** for Canadians at www.aamc.org/mcat.

III. GENERAL INFORMATION

The mandate of the CoM Admissions Committee is to select students who have the academic ability and possess the personal attributes to be successful in our program and in their future careers in Medicine.

We feel that students coming into the CoM should have the following personal attributes:

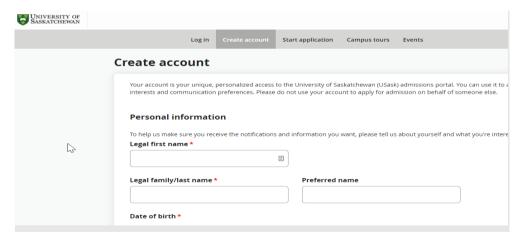
- communicate well in giving and receiving information
- exhibit resiliency, maturity, and are self-directed
- have insight and are teachable
- are congenial and have excellent people skills
- show compassion, empathy, and respect for all
- demonstrate ability to lead and advocate
- possess integrity and professionalism

We have a total of 108 seats available to the MD program this year. To enhance diversity in our college and future physician workforce, up to 20 seats will be offered through the IAC and up to 7 seats will be offered through the DSAAP. Currently, there are no dedicated seats for the BSAP. Our program also values the diversity that comes from applicants without a connection to Saskatchewan and/or rural communities. Therefore, we will admit up to 6 applicants without Saskatchewan or rural connections.

IV. APPLICATION PROCEDURES AND DEADLINES

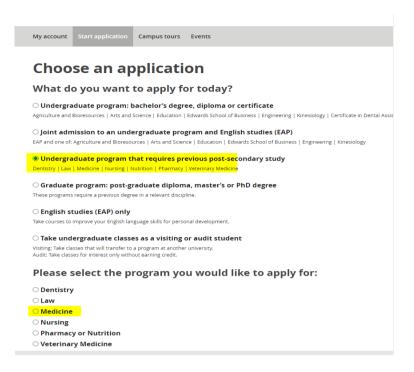
Application to the CoM is completed through the USask Admissions site at https://apply.usask.ca.

If you do not already have a USask account, you will need to create one.



After creating the account, you will receive an email from a **Do Not Reply** address to complete the setup of your account.

Once you have confirmed your account, log in and select **Start application** to begin your Medicine application. If you already have an existing USask account, you can simply select **Start application** from your account.



Documents cannot be uploaded until after the application is submitted and the application fee is paid. You can then log in and upload the required documents in the supplemental items section of your account. Once these documents are received, they are marked "correct" (please note that this does not mean they are approved). Anticipate a delay between submitting a document in the application system and it being marked correct – please be patient.

- A. The online application will be available in early August. Please carefully review your application prior to officially submitting it. You cannot make changes to your application after it has been submitted. Any necessary changes will need to be submitted to the Admissions Office via email.
- The deadline to complete and submit the online application and pay the application fee is **October 1, 2025, at** 11:59 pm CST (Saskatchewan time). We will not accept late applications under any circumstance.
- C. The non-refundable application fee is \$150.00 and must be paid by credit card. Any applicant that disputes a credit card charge as a result of their application being deemed ineligible, will be barred from applying for two admission cycles.
- D. Correspondence from the Admissions Office will be sent only to the email address provided on your USask online account; no paper or hard copy will be sent by post. Ensure the email address listed on your online account is active and routinely checked, including junk/spam folders.
- E. For applicants invited to participate in the Multiple Mini Interview (MMI), there is an additional nonrefundable fee of \$75.00 which must be paid at the time of accepting the MMI invitation.
- F. Transcripts and any other documents required for application must be uploaded to your application in the supplemental items section. These items will not be available for you to upload until after your application is submitted, application fee paid, and you log back into your account. Please see Transcripts section on page 12.

- G. Deadlines are important. All noted deadlines are at 11:59 pm CST (Saskatchewan time) on the date listed. Therefore, missing a deadline, failing to submit the required supplemental documentation, or neglecting to respond to an email requesting information will result in your application being removed from further consideration.
- H. You must inform the Admissions Office if you have been subject to any reviews/investigations of the following in your current or previous academic program(s) (this applies right up to the first day of starting medical school): professionalism, academic misconduct, non-academic misconduct, or any other type of disciplinary review. Failure to report such misconducts and reviews will result in an application being coded inactive, even if such reports or reviews lead to no penalty.
- The language of instruction at the USask is English. Applicants whose primary language is not English may be required to present proof of proficiency in English. Information regarding the English language proficiency requirement at the USask can be found at Admission requirements - University of Saskatchewan.
- **Expectations of Applicant Conduct.** The CoM has expectations of applicant conduct. Active applicants (including applicants offered a seat in the program), prospective applicants, or other individuals are expected to conduct themselves throughout their interaction with our office and/or the application process in a manner that is respectful to the community, our faculty, and our staff. At the time of application, applicants will be required to sign an applicant conduct agreement and upload it as a supplemental item that will come into effect if they are invited to participate in the interview process.
- K. The Admissions Office is available to assist interested individuals who seek information regarding the admission requirements for the CoM. The Admissions Office will not provide specific course(s) of action to follow based on individual circumstances but will provide general information about our policies and procedures to assist applicants in making their own choices with respect to the requirements for application to Medicine. The following points require special attention:
 - No official of the college can guarantee the admission of any applicant. Admission is determined solely by the Admissions Committee based on the policies set out in this document.
 - All admissions inquiries must be submitted via email to med.admissions@usask.ca to appropriately document official communication with the Admissions Office. Therefore, our office will not respond to or communicate with applicants over the phone or in person.
 - It is the applicant's responsibility to monitor their email and all associated email folders (inbox, spam, junk, etc.) during the application process. This includes ensuring that email inboxes and associated folders are not full and are able to receive incoming mail. We are not responsible for any correspondence that is not answered by stipulated deadlines.
 - Individuals, applicants, their family members, delegates, and/or friends are not to contact any members of the senior leadership team including the Dean; Vice Dean of Education; Associate Dean, Undergraduate Medical Education; or Director of Admissions, MD Program directly or indirectly in any form/method/manner regarding the application process or their application. This includes sending application status emails to various individuals at the university or other governing bodies. Doing so will be considered a breach of professionalism, and any such contact or overtures will be noted and may jeopardize the individual's application.
 - Please note that we do not respond to third party inquiries that are sent on behalf of an applicant.

Any inquiry pertaining to the review and evaluation of a foreign transcript (not including American
institutions) must be accompanied by a valid Medical College Admissions Test (MCAT) result that meets
our posted minimum requirements (i.e. a test written no earlier than January 2021). Foreign transcripts
related to study-abroad coursework are not included in this requirement.

V. CITIZENSHIP AND RESIDENCY

You must be a Canadian citizen or have Canadian Permanent Resident status by the application deadline of October 1, 2025. Additionally, you must have lived in Canada for at least three years of your life prior to August 1, 2026. If your Permanent Resident card expires between the application deadline and the date of orientation of the year of admission, admission to the college will be conditional upon receipt of an updated valid Permanent Resident card.

We welcome applicants from across Canada to apply to our program. There are no specific provincial residency requirements to apply. An applicant's connection to Saskatchewan and rural communities will be assessed through a Saskatchewan connectedness/rural index based on demographic factors linked to future Saskatchewan-based practice. Applicants from Yukon, Nunavut, and Northwest Territories are highly encouraged to apply and their connection to the territories will be given the same weight as connection to Saskatchewan. As part of our social mandate and as Saskatchewan's only medical school, the majority of seats for the program will be allocated to applicants with Saskatchewan (or Yukon, Nunavut, and Northwest Territories) and/or rural connectedness (in and outside of Saskatchewan). The factors and algorithm used to determine the Saskatchewan connectedness/rural index will not be publicly released to prevent individuals from tailoring their application to gain unfair advantage. Applicants will be required to provide verification for claims made in regard to their Saskatchewan/rural connectedness. Falsification or misrepresentation of information/claim will result in the file being removed from further consideration.

VI. INDIGENOUS ADMISSIONS CIRCLE (IAC)

The University is committed to equity, diversity, and inclusion and is proud to support academic opportunities for Indigenous students. We continue to grow our partnerships with Indigenous communities across the province and nationally and value the unique perspective that Indigenous students provide to strengthen these relationships. Originating in 2022, the CoM introduced a new process to evaluate Indigenous applicants called the Indigenous Admissions Circle (IAC). The IAC is a dedicated committee made up of representatives from the Indigenous community. The group will support the college's Indigenous applicants by reviewing and evaluating applicants through an Indigenous lens.

Indigenous applicants choosing to apply through the IAC must meet all posted admission requirements and will participate in the MMI. After the MMI, the Admissions Committee will determine which IAC applicants will participate in the conversation circle process with Indigenous physicians and medical learners. Alternatively, Indigenous applicants may choose to apply outside of the IAC process and will have the potential opportunity to participate in the panel interview process; however, these applicants will only be considered for non-IAC seats. Applicants will only be eligible for the conversation circle or the panel interview and will not be offered both interviews.

Only Indigenous applicants applying through the IAC will be considered for the twenty seats designated to the IAC. Verification of Indigenous Membership/Citizenship at the USask is led and determined by the <a href="https://dexample.com/desample.com/de

taapwaywin | tapwewin: Indigenous Truth policy and Standing Committee in accordance with the processes developed to enact the policy. Verification of Indigenous Membership/Citizenship with documentation is a condition of acceptance for this program. The documents required, as outlined by the deybwewin | taapwaywin | tapwewin: Indigenous Truth policy, must be submitted by October 15, 2025. Indigenous applicants choosing to apply outside of the IAC are also encouraged, but not required, to complete this process to be eligible for future awards and programming for Indigenous students. Please visit: https://indigenous.usask.ca/indigenousinitiatives/devbwewin-taapwaywin-tapwewin.php to proceed through the verification system. If you have any questions or require additional information about deybwewin | taapwaywin | tapwewin, please contact: indigenoustruthpolicy@usask.ca.

VII. DIVERSITY AND SOCIAL ACCOUNTABILITY ADMISSIONS PROGRAM (DSAAP)

DSAAP is a voluntary program designed to take into account significant socio-economic and other systemic barriers to gaining admission to medical school. All applicants have the opportunity to complete a voluntary DSAAP questionnaire that will assess the potential impacts of these barriers on the ability to achieve admission to medical school. Although this questionnaire is available to everyone, this program is designed to support those who face significant socio-economic barriers. Therefore, we recommend only those students with these barriers that can be validated (one or more "yes" answers to the questionnaire) should complete the voluntary DSAAP questionnaire. Validation of the DSAAP questionnaire will be requested, and you will be asked to provide documentation and references to verify responses. The DSAAP validation process can take place at any time during the admissions cycle and further audits may occur. Falsification or misrepresentation of information/claim will result in the file being removed from further consideration. We highly recommend applicants have all associated documentation ready at the time of application as the timeframe for validation will be brief. There are up to 7 seats available for DSAAP.

VIII. BLACK STUDENT ADMISSIONS PATHWAY (BSAP)

The USask CoM recognizes the need for greater diversity within the medical profession to address healthcare disparities and better serve diverse patient populations. To actively promote health equity, the college is introducing an optional BSAP designed to increase representation of Black students within our medical school. The BSAP will be introduced in the 2025 application cycle (for entry in 2026).

Black applicants choosing to apply through the BSAP will be required to submit an additional written personal essay as a supplemental item to their application.

The essay question will be available as a supplemental item **ONLY** once an application is submitted. **Once the** BSAP personal essay is uploaded as a supplemental item, no further changes will be permitted.

- The submission must be no longer than 300 words, 12-point Times New Roman font, and double spaced with 1" x 1" margins.
- Do not include any personal identifiers (i.e. name, student number, etc.).
- The personal essay **MUST** be uploaded as a **PDF document**.
- The deadline to submit the supplemental item is October 15, 2025, 11:59 pm CST (Saskatchewan time).

The BSAP personal essay will be reviewed by the BSAP Standing Committee to assess eligibility for the pathway. Black applicants applying through the BSAP must meet all posted admission requirements and be selected to participate in the MMI. After the MMI, Black applicants verified through the BSAP, who are granted a panel

interview, will be assessed by a panel of a Black physician and a Black medical learner. Currently, there are no dedicated seats for the BSAP.

IX. FUNCTIONAL CORE COMPETENCIES (ESSENTIAL SKILLS AND ABILITIES) REQUIRED FOR THE STUDY OF MEDICINE

Applicants must familiarize themselves with the Functional Core Competencies Required for the Study of *Medicine* prior to applying to the MD program.

X. APPLICATION REQUIREMENTS

1. Computer-Based Assessment for Sampling Personal Characteristics (Casper)

All applicants must complete one of the available 2025 tests listed for the USask Medicine Casper assessments to be eligible for admission consideration. Casper is an online situational judgment test that assesses numerous personal and professional characteristics.

- Please go to AcuityInsights.app for important information on the accepted test dates and requirements for our program.
- The last Casper test date that will be considered for this application cycle is **September 11, 2025**.
- You will need to create an account and sign up for the Casper 2. (Please note that the Casper 2 (CSP-**10211**) has replaced the Canadian Professional Health Sciences CSP-10201).
- Your AAMC ID must match the AAMC ID entered on your admission application. If the AAMC ID on the Casper score report and the MCAT score report do not match the AAMC ID on your admission application, your application will be coded as incomplete and will not be considered further.
- No other assessment tools offered by Acuity Insights are required for application to our program for the current cycle.
- Applicants must make sure to select the University of Saskatchewan, College of Medicine for score distribution before the distribution deadline of October 1, 2025.
- Casper scores distributed to the USask CoM after the deadline will not be considered.
- Casper test results are only valid for the admissions cycle in which the test is taken. Applicants who have already taken Casper in previous years are required to re-take it to be eligible for subsequent admission cycles.
- Casper scores will not be marked as received until the initial file review is completed. This could be as late as December 1, 2025.
- Your Acuity Insights account will produce a report for applicants showing when scores are distributed to the USask CoM. The Admissions Office will not confirm if test results have been received.

2. Written Personal Statement

All applicants are required to submit a written personal statement. The instructions and the question will be available as a supplemental item ONLY once an application is submitted. Once the personal statement is uploaded as a supplemental item, no further changes will be permitted.

- The submission must be no longer than 750 words, 12-point Times New Roman font, and double spaced with 1" x 1" margins.
- Do not include any personal identifiers (i.e. name, student number, etc.).
- The personal statement **MUST** be uploaded as a **PDF document**.

- The deadline to submit the supplemental item is October 15, 2025, 11:59 pm CST (Saskatchewan time).
- A personal statement that is not submitted as per the above instructions **may not be** considered.
- Applicants may be asked to further speak to their written personal statement during the application cycle and may be asked to identify a verifier (or verifiers) who can speak to the authenticity of their written personal statement at any time during the application cycle.

3. Academic Requirements

A. Medical College Admission Test (MCAT)

The last available writing of the MCAT for application in 2025, for entry 2026, is **August 29, 2025**. An MCAT test taken after August 29, 2025, will not be considered. The earliest accepted scores for application in 2025, for entry in 2026, are from January 2021.

The applicant's best score must be available and entered on the admission application. Registration for the MCAT is online at www.aamc.org/mcat. You must request that all of your MCAT results be released electronically, specifically to the University of Saskatchewan, College of Medicine, via the Association of American Medical Colleges (AAMC) MCAT Test Site between August 1, 2025 and October 1, 2025. MCAT results released through the AAMC Test Site outside of the specified window of August 1, 2025 to October 1, 2025 will not be considered.

For application in 2025, for entry in 2026, applicants are required to have a minimum total MCAT score of 492 with a minimum MCAT section score of 123 in all four sections, however, one section may be 122 as long as the total score of all four sections is at least 492. There is no weighting applied to any of the four sections.

The best MCAT score in one writing will be considered. Confidence bands are not considered, and any further AAMC adjustments to scores after the MCAT score release deadline of October 1, 2025, will not be considered. The AAMC site will generate a report for applicants, indicating when scores are released to the USask CoM. Therefore, the Admissions Office will not confirm inquiries into the receipt of MCAT scores.

MCAT scores will not be marked as received until the initial file review is completed. This could be as late as December 1st.

To prepare for the MCAT and to ensure readiness for the concepts covered in the first two years of the undergraduate medical curriculum, applicants are strongly encouraged to complete equivalent/similar courses in the following: introductory level biochemistry, chemistry, biology, physics, statistics, sociology, and psychology.

B. Four-Year Bachelor's Degree Awarded Prior to Entry into Medicine

Applicants must complete (or have previously been awarded) a four-year bachelor's degree (in any subject area) prior to entry into Medicine (all degree requirements must be completed by April 30, 2026). The four-year bachelor's degree must be completed within a maximum of five years. The Admissions Committee will consider a written submission from applicants unable to complete their degree within the five-year window due to extenuating circumstances that were outside of the applicant's control (e.g. co-op programs, internships, etc.). Written submissions must be emailed to med.admissions@usask.ca by October 1, 2025. Submission of this letter does not guarantee an application will move forward; these will be considered on a case-by-case basis at the time of file review, following the October 1, 2025 deadline.

If your academic plans change after your application has been submitted, you are required to notify our office.

Applicants must have a minimum University Academic Average (UAA) of 80% to apply. Applicants in the final year of their degree must also maintain an 80% average in the year of application. Raw scores from both term 1 and term 2 will be used to calculate the average.

Applicants must have completed at least 90 credit units (CU) by the application deadline.

Calculation of the UAA is done in percentages (%). Where transcripts have results other than percentages (i.e. letter grades), conversion to percentages will be completed. All calculations are done according to USask credit weightings (see the <u>USask Conversion Scale</u>). A one-term course is equal to 3 CU, and a two-term course is equal to 6 CU.

Courses used in the UAA calculation must have been completed within a five-year time-span of study. Time away from studies will be removed from the five year time-span.

Additional undergraduate level courses taken following the awarding of a degree will not be considered in the UAA calculation.

Introductory level courses - A maximum of 60 CU of introductory level courses (e.g. 100 level at USask or University of Regina) will be allowed in the UAA calculation. It is expected that most courses taken in the final year of the degree program will be upper level/senior level courses.

Repeat courses - Applicants who repeat a class will have both the initial class grade and the repeated class grade counted in their UAA if both fall within the courses used to calculate the UAA.

Pass/Fail (Credit/No Credit) - A maximum of 60 CU of pass/fail courses will be accepted in the UAA calculation. If there are more than 60 CU of pass/fail courses within the credits used for the UAA calculation, we will go further back into the degree until we have the required number of graded courses.

Online/Distance Education - A maximum of 60 CU of distance education (online courses) will be allowed in the UAA calculation. Applicants must have completed a minimum of 60 CU of university-level courses in-person towards the completion of their degree. Undergraduate degrees obtained by taking entirely distance education classes will not be accepted. Graduate degrees obtained by taking entirely distance education classes will be accepted only if the applicant has a completed undergraduate degree that meets our minimum UAA requirement.

In all cases, there will only be one UAA utilizing the eligible final grades available at the time of application, and it will be calculated only once during file review.

SCENARIOS FOR CALCULATING THE UAA AT TIME OF APPLICATION TO MEDICINE:

Application in the Final Year of the First Four-Year Degree: Applicants must have a minimum of 90 CU completed at the time of application (October 1, 2025) and the UAA will be calculated using a minimum of 90 CU, up to a maximum of 120 CU. All course requirements for the degree must be completed by April 30, 2026, and the degree must be awarded prior to starting Medicine.

Application After the Awarding of a Four-Year Degree: Applicants must have a minimum of 120 CU completed at the time of application and the UAA will be calculated using the most recent 120 CU, working backwards from

the awarding of the degree. Any additional undergraduate courses taken after the awarding of the degree will not be considered until after an additional degree has been awarded by the time of application.

Application After the Awarding of an Additional Four-Year Degree: Applicants must have completed and have the additional degree awarded prior to application, and the UAA will be calculated using the most recent 120 CU working backwards from the awarding of the most recent degree.

Graduate Degrees: Applicants who are currently enrolled in a graduate program or have completed a graduate program will have graduate grades included if they fall within the most recent 120 CU used for the UAA calculation. If the graduate grades are included in the UAA calculation, applicants will receive a percentage grade augmentation depending on the status and level (Master's or PhD) of their graduate degree at application. Applicants must be currently enrolled in the graduate program or have completed the graduate degree to receive the augmentation of their percentage. Applicants who have completed multiple graduate programs will have the augmentation applied at the highest rate applicable but will not receive more than one augmentation to their UAA. The augmentation will be completed during file review at the time of application.

The augmentation of the percentage will be applied as outlined below:

- Currently enrolled in a graduate program with a minimum of 6 CU completed 2% augmentation
- Completed Master's program (degree must be awarded prior to application) 3% augmentation
- Completed PhD program (degree must be awarded prior to application) 4% augmentation

Articulation Agreements: In the case of a degree resulting from an articulation/partnership agreement between institutions to facilitate transfer of credits and awarding of a four-year degree (i.e. technical school and university), if a block transfer of credit units is noted on the transcript of the receiving institution, then the average of the entire transcript from the technical school will be applied as the average of the block transfer. For example, if an applicant completed a diploma or certificate program from a technical school and then was awarded a block transfer of 60 CU to be applied towards the completion of a four-year degree, then the average of the entire transcript from the technical school will be used as the average of the block transfer credit. The UAA calculation will then be completed. Applicants must have completed 60 CU of in-person university level courses for the degree to be considered for an application.

Tempo Learning: Degrees obtained through Tempo Learning will not be considered.

AP/IB Transfer Credits: Advanced Placement (AP) and International Baccalaureate (IB) credits can be used towards completion of a four-year degree but will not be counted towards calculation of an individual's UAA for admission purposes. The start and completion date for AP/IB courses will be as if they were taken during the first year of university.

When the most recent 120 CU are used for calculation of the UAA, the earliest courses required to make the 120 CU total frequently fall timewise within a larger number of classes taken concurrently (i.e. within the same academic term). In this case, the average of all classes taken concurrently will be used as the mark for each of the remaining courses needed to reach the 120 CU total (e.g. if the last 3 CU class needed to get to 120 CU falls within an academic term where five 3 CU classes were taken concurrently, the average of the five classes is used as the mark for the last required 3 CU).

Inconsistent Academic Record: In all cases, the Admissions Committee has the right to remove the application from consideration based on a highly inconsistent academic record (e.g. grades declining over time or grades

fluctuating over a wide range), failure to progress through the degree in a timely fashion, or deliberately delaying the awarding of a degree to gain an advantage.

C. Indigenous Studies Prerequisite

By the application deadline, applicants will be required to have successfully completed an approved Indigenous studies prerequisite course or certificate. For the course to be considered towards meeting this requirement, the course must be listed on our approved list of courses. As courses are reviewed and approved, they will be added to the list. Applicants have the option to take a 3 CU (or equivalent) course from the approved list <u>OR</u> a certificate of successful completion from the Indigenous Canada course from University of Alberta via Coursera or Building an Awareness of Cultural Humility course offered by USask to fulfill the requirement for the 2025 application cycle. The approved 3 CU course or equivalent course must have a focus on teaching the historical context and effects of colonialism on Indigenous peoples in Canada.

At the time of application, applicants will be required to enter the course information (institution, course number, course name, start date and completion date) on their application. If the applicant has taken one of the certificate courses, they will be required to upload the certificate to their application as a supplemental item. The deadline to upload the certificate of successful completion is October 15, 2025 (if applicable). If an applicant has already completed a course that is not on the list, they need to email <u>med.admissions@usask.ca</u> clearly outlining course details (institution, course number, course description, start date, and a link to the course syllabus) prior to the application deadline to have the course reviewed for approval.

XI. TRANSCRIPTS

All applicants must upload to their application (as a supplemental item available after submitting the application) a current scanned pdf copy of their official transcript(s) from ALL universities and/or other post-secondary institutions ever attended other than USask.

All applicants must upload to their application (as a supplemental item) their most recent high school transcript.

If you are currently attending or have ever attended USask, we will access your USask transcript electronically; therefore, there is no need to upload a copy of your transcript from the university.

For foreign transcripts, if the UAA cannot be clearly calculated on a credit-weighted basis, then the transcript will be evaluated on a case-by-case basis with the Admissions Committee responsible for approval of the applied evaluation process. Transcripts in a language other than English must have an official translation attached. International Qualifications Assessment Service (IQAS) and World Education Services (WES) transcript evaluations will **not** be considered.

XII. APPLICATION REVIEW PROCESS

- A. Casper results review (for the current application cycle).
- B. MCAT results are verified to ensure they match the official scores released by the AAMC and meet our requirements.
- C. Indigenous studies prerequisite review.

- D. Saskatchewan/rural connectedness and DSAAP validation will begin at application and will continue throughout the admissions cycle.
- E. Final year of enrollment or completion of a four-year degree with required minimum UAA and demonstration of academic consistency.
- As a result of any one or more of the assessments listed in steps A through E, you may be notified at any time if your application will not proceed further.
- G. In December, invitations will be sent to selected applicants to participate in our virtual Multiple Mini Interview (MMI) which will take place in January. Applicants that are not invited to attend the MMI will receive an email indicating that their application will not be considered further. No further information will be provided.
- H. Following the MMI, successful applicants will be invited to a panel interview/conversation circle in March which will be held in person with the option of a virtual interview. Applicants that are not invited to attend the panel interview/conversation circle will receive an email indicating that their application will not be considered further. No further information will be provided.
- References will be contacted after the panel interview and conversation circle invitations have been sent out.
- Following the panel interview/conversation circle, applicants will be requested to submit their final preference of training site.
- K. Applicants that participate in the panel interview/conversation circle are then informed that they: (i) are being offered a seat, (ii) have been wait-listed; or (iii) will not be offered a seat in the current admissions cycle.
- L. Beyond being informed of one of the three outcomes listed in step K, no further information will be provided to applicants either in writing or through a personal meeting with any member of the Admissions Office, the Admissions Committee, or the CoM, Dean's Office.
- M. Confidential information in an applicant's file will not be disclosed to an applicant or anyone acting on the applicant's behalf. Relevant Saskatchewan legislation pertaining to this policy is excerpted as follows:

The Saskatchewan Local Authority Freedom of Information and Protection of Privacy Act (1990-91, c.L-27.1, section.30, subsection 3.):

The (university) may refuse to disclose to an individual personal information that is evaluative or opinion material compiled solely for the purpose of:

(a) Determining the individual's suitability for admission to an academic program where the information is provided explicitly or implicitly in confidence.

XIII. CRITERIA FOR INTERVIEW OFFER

Virtual MMI and panel interview/conversation circle

The Casper score, MCAT score (including section scores), UAA, written personal statement, DSAAP index, and Saskatchewan/rural connectedness index could be used to determine if applicants will receive an MMI offer. The number of applicants invited to the MMI and then to the panel interview/conversation circle will vary year by year. Upon acceptance of an invitation to participate in the MMI, you will be required to pay the \$75.00 nonrefundable interview fee by the deadline outlined in the MMI invitation.

The panel interview/conversation circle process will be conducted following the MMI, with the goal of getting to know our applicants better and to further assess communication and emotional intelligence competencies. We will offer the panel interview/conversation circle in-person; however, a virtual panel interview/conversation circle will also be made available to those that cannot attend in-person.

Access and Equity Services for the MMI, panel interview and conversation circle

Applicants who think that they may require an accommodation based on disability, religion, family status, gender identity or any prohibitive grounds in order to participate in the MMI or panel interview/conversation circle must submit a written request by the date outlined in the interview offer to the Admissions Office (med.admissions@usask.ca) describing the need for accommodation. Note that accommodations for the MMI or panel interview/conversation circle are not linked to any subsequent need for accommodation should an applicant be accepted into the MD program.

Applicant Mistreatment

Applicants to the College of Medicine have the right to fair treatment as part of the application process and therefore are able to report instances of mistreatment. Applicants who may need to report mistreatment are encouraged to refer to the link below for the USask's policy on Discrimination and Harassment Prevention:

University of Saskatchewan Policy on Discrimination and Harassment Prevention (Discrimination and Harassment Prevention - Policies | University of Saskatchewan)

XIV. CRITERIA FOR SELECTION

Ranking for admission is based on academic performance and personal qualities as set out in our requirements. Additional documentation outside of our requirements, such as a personal CV, research papers, and letters of support, will not be considered.

Academic performance is based on the applicant's UAA and MCAT results.

Personal attributes are assessed first by Casper and then by the applicant's written personal statement, MMI, panel interview/conversation circle and references.

Weighting of different elements throughout the application cycle

In addition to consideration of an applicant's Casper score and their personal statement, the weightings of academic and personal factor variables (including calculation of the admission rank number) to determine interview invites and acceptance to the MD program will be as follows:

- Prior to MMI: Casper, MCAT, UAA, Saskatchewan/rural connectedness index and DSAAP index (if applicable) are all considered towards the selection for a MMI invitation
- Prior to panel interview/conversation circle: 50% UAA and 50% MMI
- Final Admission Rank Number (ARN): 30% UAA, 35% MMI, 35% panel interview
- Final Admission Rank Number (ARN) for IAC: will be determined through a holistic review of academic performance, personal attributes and the recommendation of the IAC subcommittee following the conversation circle

The Saskatchewan connectedness/rural index and the DSAAP index will be applied at each stage of the application cycle.

References/Recommendations

Personal attributes are assessed in part by information from your references. Reference feedback is not scored (i.e. the information provided by references is not used in ranking for admission). You must provide the names of three references who have supervised you as either an immediate research supervisor or your immediate supervisor in recent employment/volunteer role within the last four years. It is recommended that you use your research supervisor as a reference. Employment or volunteer supervisors should be as recent as possible. Your references cannot be a relative or a friend.

The request for references/recommendations will be sent to the applicant at the time of MMI offers. **Ensure your** references are aware of and have consented to being contacted by the CoM for a 10 to 15-minute phone call during March or April. Please ensure that you have their correct contact information. The Admissions Office will email references in March to schedule the reference call. The number of references contacted is at the discretion of the Admissions Office, and not all references may be contacted.

File Review for Areas of Concern

The Admissions Committee can refuse admission based on any information within your file; your file starts with your first contact with the Admissions Office of the CoM. The file review is done on all applicants with an emphasis on an applicant's suitability for a career in Medicine. File review starts within the Admissions Office, with flagged files being moved to the Areas of Concern Standing Committee.

When either the Areas of Concern or the Admissions Committee consider a file for an applicant's suitability for a career in Medicine, only de-identified information is considered. Common reasons for the Admissions Committee ultimately invalidating an application include: evidence of inability to understand and utilize instruction received in written and oral format; inappropriate applicant conduct contrary to the expectations of applicant conduct; academic or non-academic misconduct; misrepresentation or falsification on the application; prior criminal behavior; input from referees, and unprofessional comments and/or behavior during the applicant's attendance at our MMI, panel interview/conversation circle or in communication with the Admissions Office. Additionally, the Admissions Office at the CoM may review all forms of social media platforms for posted messaging inconsistent with the expectations of the CoM as outlined in the <u>Functional Core Competencies</u> and <u>College of Medicine</u> Ethics and Professionalism document. As part of our applicant review, the Admissions Office reserves the right to use information outside of the formal application process. This includes interactions and communication with the staff within the Admissions Office, information found on social media, other online platforms, or web-based information, unsolicited reference letters and unsolicited email references.

If one or more of the above issues is found in a file, the Admissions Committee retains the right to actively seek further relevant information about the applicant, including, but not limited to, the Admissions Office contacting individuals with knowledge of the applicant, who may or may not have been listed as references.

Academic and Non-Academic Misconduct Check Consent Form

At the time of application, applicants will be required to sign an applicant consent form and upload as a supplemental item, allowing the Admissions Office to contact any of the educational institutions they have attended regarding academic and non-academic misconduct on their part.

Selection

Applicants for Medicine are selected by the Admissions Committee of the College of Medicine based on the policies outlined in this document, by rank order. The committee reviews applicants anonymously, and all information is de-identified.

Outcome

Applicants will be notified of the outcome of their application in May. Applicants will be informed that they: (i) are being offered a seat, (ii) have been wait-listed, or (iii) will not be offered a seat in the current admissions cycle. Decisions of the Admissions Committee are confidential; as such, applicants will not be provided with reasons for the decisions of the committee. Applicants placed on a waitlist will be notified about the final outcome at any time up to the first day of Orientation.

XV. ACCOMMODATION

Applicants who potentially would require an accommodation during their undergraduate study in the MD program are encouraged to register with Access and Equity Services at the time of acceptance, as entry into the program may need to be delayed to ensure proper development and implementation of an accommodation plan. Please also contact the Office of Student Affairs for the CoM regarding your request for an accommodation at med.studentaffairs@usask.ca. Upon acceptance into the program, providing information regarding any restrictions and limitations or need for accommodation as a result of a medical condition/disability helps the college with its planning to ensure that we are able to better support the needs of learners. Note: if a learner does not disclose needed accommodations at the time of acceptance of the offer of admission, the college may not be able to implement all accommodations. Alternatively, the college may require a learner to defer starting medical school for a year so the accommodations can be implemented.

XVI. BACKGROUND CHECK

Applicants to the CoM will be required to answer the following questions on the application form and provide detailed information for any question(s) answered "Yes":

- Have you ever been suspended, disqualified, censured, or had any disciplinary action taken against you as a member of any profession?
- Have you at any time been (i) subject to allegations of any academic or non-academic offence by a postsecondary institution, (ii) suspended, expelled, required to discontinue, or otherwise disciplined (including being denied readmission) for any academic or non-academic offence by a post-secondary institution, (iii) subject to informal resolution with respect to any academic or non-academic offence by a post-secondary institution, or (iv) cited for any professionalism issues at any time?
- Have you ever been convicted of a criminal offence (this includes any offence for which a pardon has been received)?
- Have you been arrested or charged with any criminal offence, in Canada or elsewhere?
- To the best of your current knowledge and belief, are you currently under investigation for possible criminal conduct, in Canada or elsewhere?

If during the application cycle, anything changes in regard to how you answered the questions at the time of application, you are responsible for **immediately** notifying the Admissions Office (<u>med.admissions@usask.ca</u>).

XVII. SELECTION OF TRAINING SITE

The entire MD program (Years 1-4) is offered at BOTH the Regina (40 students) and Saskatoon (68 students) campuses. At the time of application, applicants will be asked to select ONE of the following options:

- I want to apply for admission to the **Regina campus only**
- I want to apply for admission to the **Saskatoon campus only**
- I want to apply for admission to the **Regina campus**, second choice Saskatoon
- I want to apply for admission to the Saskatoon campus, second choice Regina

After the panel interview/conversation circle, applicants will be asked to indicate their final preference of training site. If an applicant does not respond to the request for site preference (following the panel interview/conversation circle); the Admissions Office will assume that the applicant has no preference of site, and the site will be assigned based on availability and at the discretion of the Admissions Office. In such cases, the applicant will be only offered one site, and the site assignment will not be subject to appeal.

- **Regina Only** = you wish to **only be** considered for a seat at the Regina campus
- **Saskatoon Only** = you wish to **only be** considered for a seat at the Saskatoon campus
- **Regina, second choice Saskatoon** = you wish to be considered for **both** Regina and Saskatoon campuses; Regina is your preferred site, but you will also accept a Saskatoon seat
- Saskatoon, second choice Regina = you wish to be considered for both Regina and Saskatoon campuses; Saskatoon is your preferred site, but you will also accept a Regina seat

The policies, criteria, and process of ranking applicants for admission will be the same at both campuses. If you are offered a seat at your non-preferred site, you will remain on the wait-list for your preferred site.

If you do not accept the seat offer at your non-preferred site, you will not be placed on a wait-list for your preferred site and your application will not be considered further.

Once a site has been accepted by an applicant, that decision is final. If you are unable to train at a site, do not **include it in your site preferences.** Applicants with new (after the April site preference survey deadline) extenuating circumstances requesting to change their training site will not be entertained by the Admissions Office. Students should refer to the Site Assignment Appeal Procedures for options in this circumstance. Site assignment appeals will be considered by the UGME office at the earliest in the winter term of Year 1, after completion of the fall term at the assigned site.

We strive to ensure equal diversity at both the Saskatoon and Regina campus. To help achieve this, successful IAC, DSAAP, and BSAP applicants will be proportionally represented at each campus, taking into account applicant site preference and seat availability at each campus.

To learn more about each of our campuses, please review our <u>Site Selection Postcard</u> which provides a brief overview. The postcards also connect you to virtual tours and short videos highlighting our learning facilities at both campuses.

Your campus site preference does not at all influence selection decisions made by the Admissions Committee as the Admissions Committee will never know any individual's preferred site preference. Applicants that are granted a one-year deferral will retain the site they are assigned at the time of the deferral being granted.

XVIII. APPLICANTS OFFERED A SEAT

Acceptance Deposit

Applicants who are offered admission must pay a non-refundable deposit of 10% of the <u>tuition</u> by the deadline date of the acceptance of the offer. Applicants that withdraw their admission acceptance after paying the fee will forfeit the deposit.

Proof of Canadian Citizenship

Admission to the college is conditional upon receipt of Proof of Canadian Citizenship by the deadline of July 15, 2026.

Applicants claiming to be a Canadian Citizen on their application must upload, as a single document, one of the following: valid Canadian Passport page showing Canadian citizenship; Canadian Citizenship Card; Canadian Citizenship Certificate (must be accompanied by a valid government issued photo ID [both sides of all documentation]; or a Canadian Birth Certificate [must be accompanied by a valid government issued photo ID]).

Deferral of Seat

A written request to med.admissions@usask.ca for a maximum one-year deferral must be submitted at the time of acceptance, along with a non-refundable acceptance deposit. Requesting a deferral does not guarantee that a deferral will be granted by the Director of Admissions. A maximum of five deferrals will be granted per year. Deferrals will be granted only for completion of graduate studies or professional programs. After the initial offers for admission are made, the first round of deferrals will be adjudicated two weeks after the deadline to accept or decline the seat offer. Deferral requests will be reviewed at that time and if more than 5 students have requested deferrals, applicants with the highest admissions rank order will be offered a deferral. If there are less than five deferrals requested/granted after the first round, a second round will be conducted for those newly admitted off the wait-list (deadline to have request in will be July 1). Any remaining deferred seats will be granted by rank order, as was done in the first round. Any remaining seats after the second round will be offered to applicants off the wait-list on a first come, first serve basis.

Final Transcripts

All applicants that have been offered admission will be required to have an official transcript(s) sent directly from all institution(s) (excluding the USask) ever attended to the CoM, Admissions Office. Our preference would be to receive the transcript(s) via email directly from the institution(s) to med.admissions@usask.ca. Transcripts sent using MyCreds or other secure electronic transcript delivery services are acceptable. If your institution does not provide electronic copies of transcripts, please request that an official transcript be sent directly from the institution to the Admissions Office at: Admissions Office, College of Medicine, Box 17, Health Sciences Building, University of Saskatchewan, 107 Wiggins Road, Saskatoon, Saskatchewan S7N 5E5.

All admission offers are conditional upon receipt of an official final transcript(s) showing the degree used in the **calculation of the UAA having been awarded.** The deadline to receive the final official transcript(s) is June 30, 2026.

Please note that transcripts are manually reviewed at the time of final file review. It may take up to June 30th for the status of your conditions, including receipt of transcripts, to be updated in the online application.

Criminal Record Check

All applicants accepting admission will be required to immediately request a criminal record check, including vulnerable sector screening, and submit the official results to the CoM by the first day of orientation of the year of entry. You should familiarize yourself with the Criminal Record Check Policy and Procedures document under the Applicant Information Section. Positive results will be shared, including sharing a copy of the documentation, with: (i) the College of Physicians and Surgeons of Saskatchewan and (ii) other medical and/or educational institutions as required. In the event that you are found to be ineligible for an educational licence from the College of Physicians and Surgeons of Saskatchewan, the offer of admission will be revoked.

XIX. MD/MBA DUAL DEGREE PROGRAM

The Edwards School of Business and USask CoM have implemented a five-year program of study whereby an individual accepted into Medicine may also undertake a one-year MBA program. Up to two students a year, who are accepted to do both degrees, will be allowed a one-year deferral to Medicine to complete the coursework for the MBA. Financial supports may be available to complete the MBA portion of this dual degree program. For more information on the Edwards School of Business MBA Program, see https://www.edwards.usask.ca/mba/index.aspx or email mba@edwards.usask.ca.

You must first be accepted into Medicine before you will be considered for admittance into the MD/MBA dual degree program.

XX. STUDENTS WISHING TO TRANSFER INTO THE USASK MD PROGRAM

The USask CoM **does not accept** students wishing to transfer from another medical school into our program.

A Canadian citizen or permanent resident of Canada currently enrolled in another medical school who wishes to attend the CoM MUST apply through the regular admissions process.

In compliance with the university-level Articulation and Transfer Credit Policy, the CoM reserves the right to approve or deny requests for transfer credit or advanced standing in the Undergraduate Medical Education program (see Transfer Student Policy - College of Medicine - University of Saskatchewan). Requests for transfer credit or advanced standing will only be considered on a case-by-case basis post-admission to the MD program at USask. The process to determine transfer credit(s) may result in a cost incurred by the student.

XXI. ADMISSIONS COMMITTEE

Selection of students for admission to the CoM is the responsibility of the Admissions Committee. The Committee consists of the following members (19 with vote):

- Chair (Director of Admissions)
- Dean of Medicine's Designate
- Director of Northern Medical Services
- Seven Faculty Members
- Faculty Member/Site Director Regina Campus
- Three undergraduate medical students (one representing each Year 1, Year 2, and Year 3)
- CoM Senior Lead, Indigenous Initiatives and Programming
- CoM Rural Faculty Member
- The Dean or Designate of the Faculty of Science, University of Regina
- Two general public representatives appointed by the Saskatchewan Urban and Rural Municipalities Associations, SUMA and SARM, respectively
- Representative, Student and Enrolment Services Division, USask (non-voting)
- Administrative Coordinator Admissions (non-voting)
- Program Manager Undergraduate Medical Education (non-voting)

XXII. ADMISSIONS APPEAL PROCESS

Applicants will have five business days from the date a negative application decision is emailed to launch an appeal of that decision. The Admissions Appeal Committee will review and decide upon applicant appeals of decisions made by the Admissions Committee. If you appeal, your appeal must include the completed and signed Admissions Decision Appeal form. This form and any supporting documentation must be addressed to the Chair of the Admissions Appeal Committee and submitted through med.admissions@usask.ca on or before the 5business day deadline. During the 5-business day appeal window, the Admissions Office will not respond to emails pertaining to a negative application decision.

As outlined in the Policy on Admission to Degree Programs (Policy on Admission to Degree Programs) – Admission Decisions – Appeal of Admission Decisions, ratified by University Council on May 1, 2012 – "Grounds for an admission appeal shall be limited to: (1) unit procedural errors, (2) evidence that the information used in the assessment of the decision was wrong or incomplete, or (3) evidence that the assessment was not made according to the published admission qualifications and selection criteria. A failure by the applicant to provide accurate and complete information in accordance with the established admission qualifications and selection criteria shall not be grounds for an appeal. The decision of the Appeals Committee is final, and no further appeal procedure will be entertained." Any appeal launched must specify the ground(s) the appeal is based on to be considered further by the Admissions Appeal Committee.

XXIII. ESTIMATE OF EXPENSES RELATED TO MEDICAL EDUCATION

	Year 1	Year 2	Year 3	Year 4
(Number of Months)	9	9	12	8
Tuition (2025-26)	21,897	21,897	21,897	21,897
USSU Fees (2025-26)	1,308	1,308	1,308	1,308
Student Medical Society Fees	500	-	-	-
College of Physicians & Surgeons Fees	20	-	-	-
First Aid/BLS Certification	135	85	-	-
Two Step Immunization Test	-	-	-	-
MCCQE Part I	-	-	-	1,470
CARMS Fee	-	-	-	353
Criminal Record/Vulnerable Sector Check	75	-	-	-
Books#	500	500	500	500
Electives	-	-	1,200	8,300
Travel/Rotations Outside Home Site+	500	_	1,500	3,000

NOTE:

Housing and living expenses are not included in this table.

⁺Travel expenses are variable and will depend on, for example, the clinical experiences chosen, student interest group involvement, conference attendance and personal travel.

Revised June 30, 2025

^{*}Amount is variable depending on the usage of EBooks, library loans, online subscriptions, used books, and purchased textbooks.