

ORTHOPAEDIC SURGERY APPEALS PROCEDURE

A resident has the right to appeal any evaluation, provided this is done within 15 days of receiving the evaluation.

- 1) Initially the resident should contact the Program Director to discuss the matter. The Program Director may then seek additional information from the resident and faculty involved.
- 2) If this does not result in the evaluation being satisfactory to the resident, the Program Director will summarize in writing the reasons for the unfavorable evaluation. The resident will be advised of his or her right to appeal further. The appeal will then be heard by the Orthopedic Surgery Program Appeals Committee if the resident wishes. The resident will be notified in writing of the Committee's decision.
- 3) If the resident still wishes to appeal, the resident shall forward a written appeal request to the Associate Dean of Postgraduate Medical Education.
- 4) Once the written notice of appeal is received, the Associate Dean will assemble an Appeals Committee consisting of three members of the medical faculty chosen by the Dean, a resident member from our Residency Program Committee, and one other resident from another program, selected by PAIRS. The Appeals Committee will review the report and any written submissions and interview the resident, Program Director, and other faculty involved and then render a decision.
- 5) If the Appeals Committee requests the Program Director to upgrade the evaluation and the Program Director refuses, the matter will be turned over to the Dean of Medicine, who will review all of the evidence and render a decision.
- 6) If the resident is still dissatisfied with the decision reached by the Dean, an appeal can be made to the Joint Senate-Council Board for Student Appeals of the University of Saskatchewan.

Based on the College of Medicine Document