



Committee on Accreditation of Canadian Medical Schools  
Comité d'agrément des facultés de médecine du Canada



LIAISON COMMITTEE ON  
MEDICAL EDUCATION

March 10, 2014

Dr. Colum Smith  
Acting Dean  
College of Medicine  
University of Saskatchewan  
5D40 Health Sciences Building  
107 Wiggins Road  
Saskatoon, SK S7N 5E5

Dear Dean Smith,

The Committee on Accreditation of Canadian Medical Schools (CACMS) and the Liaison Committee on Medical Education (LCME) have approved the creation of a consolidated letter of accreditation for Canadian medical schools. This consolidated letter was developed using the following process:

- The CACMS and the LCME arrived at independent decisions about accreditation status and required follow-up.
- The CACMS and the LCME reviewed the independent actions and developed a combined list of findings. All areas identified by either accrediting body were included.
- The type and timing of follow-up requested by the CACMS and the LCME were reviewed by the Secretariats. If there were discrepancies in either the type of follow-up or its timing, these were consolidated in consultation with the chair of the CACMS and the co-chairs of the LCME.

This letter represents the action of both the CACMS and the LCME in response to the status report submitted on November 26, 2013 and the action plan submitted on December 20, 2013 on behalf of the medical education program at the University of Saskatchewan. This is the only letter that the school will receive in response to this status report and to the action plan, which were reviewed by the CACMS at its meeting on January 24, 2014 and by the LCME at its meeting of February 25-27, 2014.

The status report addressed the following standards cited in the third party complaint: **MS-37** (Study space/lounge areas/personal storage space) and **ER-7** (Clinical instructional facilities/information resources).

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The action plan addressed the following areas of noncompliance with accreditation standards identified in the CACMS/LCME letter of October 16, 2013: **IS-9** (Authority/responsibility for the program), **IS-11** (Administrative structure), **ED-2** (Required clinical experiences and monitoring), **ED-3** (Dissemination of the educational program objectives), **ED-24** (Resident preparation) and **ED-25-A** (Supervision ensures student and patient safety).

The action plan also addressed the following areas of compliance with the need for monitoring: **ED-9** (Notification of the LCME and CACMS of a major curriculum change), **ED-30** (Formative and summative assessment), **ED-31** (Mid-course and clerkship feedback), **ED-44** (Equivalence of student services) and **MS-32** (Student mistreatment).

### CACMS/LCME DECISION

After their review, the CACMS and the LCME voted to accept the action plan and the status report and requested a new action plan on four specific accreditation standards:

- ER-7 and MS-37 which have been deemed noncompliant
- ED-30 and ED-31 which require a more detailed plan.

The action plan should be submitted to the CACMS Secretary, Dr. Geneviève Moineau and to the LCME Co-Secretaries, Dr. Barbara Barzansky and Dr. Dan Hunt. Please submit the action plan as a PDF document by email to [claudine@afmc.ca](mailto:claudine@afmc.ca) (for Dr. Moineau) by **April 15, 2104** to be considered at the June 2014 meetings of the CACMS and LCME. Please refer to [lcme.org/survey-connect-followup-reports.htm](http://lcme.org/survey-connect-followup-reports.htm) for current LCME submission requirements.

In addition, the CACMS and the LCME will conduct a **limited** survey visit to the University of Saskatchewan, College of Medicine within 12 to 15 months to review all areas of noncompliance and compliance with the need for monitoring, including standards **ER-7** and **MS-37**. The briefing book, which is required six weeks prior to this, should be sent to each survey team member and to the CACMS Secretariat. The contents of the briefing book will be described in the letter provided after the June 2014 meetings of the CACMS and LCME.

The CACMS Secretary, Dr. Geneviève Moineau will contact you to confirm a date for the limited survey visit.

### Important Note

Accreditation is awarded to a program of medical education based on a judgment that there exists an appropriate balance between student enrollment and the total resources of the institution, including faculty, physical facilities, and the operating budget. If there are plans to significantly modify the educational program, or if there is to be a substantial change in student enrollment or in the resources of the institution such that the balance becomes distorted, the CACMS and the LCME expect to receive prior notice of the proposed change. Substantial

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changes may lead the CACMS and the LCME to re-evaluate a program's accreditation status. Please refer to the submission requirements page on the LCME website for details on submitting such notifications: [www.lcme.org/submission\\_requirements.htm](http://www.lcme.org/submission_requirements.htm).

Sincerely,



Geneviève Moineau, MD, FRCPC  
CACMS Secretary



Barbara Barzansky, PhD, MHPE  
LCME Co-Secretary



Dan Hunt, MD, MBA  
LCME Co-Secretary

Encl: Instructions for Action Plan